

**AGENDA**  
**GLOUCESTER TOWNSHIP COUNCIL REORGANIZATION MEETING**  
**JANUARY 2, 2019**

**Pledge of Allegiance to the Flag**

**Invocation: Reverend Dr. William B. Wilson of the Chews United Methodist Church**

**Statement: Mrs. Power, Township Clerk, RMC**

**Roll Call: Mr. Hutchison**  
**Mr. Mercado**  
**Mr. Mignone**  
**Mr. Owens**  
**Mrs. Stubbs**  
**Mrs. Trotto**  
**Mrs. Winters**

**Nomination of President of Council**  
**Oath of Office**

**Nomination of Vice President of Council**  
**Oath of Office**

**Mayor's Appointments read by the Township Clerk**

**Chief Earle's list of Special Officers and Crossing Guards read by the Township Clerk**

**RESOLUTIONS:**

- R-19:01-001 RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF GLOUCESTER
- R-19:01-002 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL
- R-19:01-003 RESOLUTION OF CONSENT
- R-19:01-004 RESOLUTION APPOINTING TOWNSHIP AUDITOR
- R-19:01-005 RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)
- R-19:01-006 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP PLANNING BOARD
- R-19:01-007 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HISTORICAL AND SCENIC PRESERVATION COMMITTEE
- R-19:01-008 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP MULTIPLE DWELLING COMMISSION
- R-19:01-009 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY
- R-19:01-010 RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE

- R-19:01-011 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT
- R-19:01-012 RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER
- R-19:01-013 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN AUTHORIZING THE APPOINTMENT OF THE MUNICIPAL COURT JUDGE
- R-19:01-014 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY
- R-19:01-015 RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE ADVISORY COMMITTEE
- R-19:01-016 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
- R-18:01-017 RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP HISTORICAL AND SCENIC PRESERVATION COMMITTEE
- R-19:01-018 RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER TOWNSHIP VETERANS ORGANIZATIONS
- R-19:01-019 RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP ADVISORY COMMITTEE FOR RECREATION AND PARKS
- R-19:01-020 RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2019 AND AUTHORIZING AND FIXING CHARGES ON NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT
- R-19:01-021 RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR THE TOWNSHIP OF GLOUCESTER
- R-18:01-022 RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER
- R-19:01-023 RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT
- R-19:01-024 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN

**Public portion:**

**Benediction: Reverend Dr. William B. Wilson of the Chews United Methodist Church**

**Adjournment**



ORLANDO MERCADO  
Council President

TRACEY L. TROTTO  
Council Vice President

Council Members  
DAN HUTCHISON  
MICHAEL D. MIGNONE  
SCOTT OWENS  
ANDREA L. STUBBS  
MICHELLE L. WINTERS

**GLOUCESTER TOWNSHIP**  
JOIN THE EXCITEMENT

DAVID R. MAYER  
Mayor

THOMAS C. CARDIS  
Business Administrator

DAVID F. CARLAMERE, ESQ.  
Solicitor

NANCY J. POWER  
Township Clerk

## MEMO

To: Nancy Power, Township Clerk

From: David R. Mayer, Mayor

Date: December 27, 2018

Re: 2019 Board Appointments

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Please list the following appointments on the Council Agenda for January 2<sup>nd</sup>, 2019.

**Housing Authority**

Stanley Washington for a 5-year term

**Planning Board**

Jason Hojnowski Class 1 for a 1-year term

Frank Dintino Class IV for a 4-year term

Andrea McPherson filing the unexpired term of Brian Regan which expires on 12-31-19

Thank you.



Printed on recycled paper



**W. HARRY EARLE**  
CHIEF OF POLICE  
FBI NA #234

**DEDICATED TO SERVICE • COMMITTED TO EXCELLENCE**

To: Nancy Power  
FROM: Captain Anthony Minosse  
RE: Request to Appoint Special Officers and Crossing Guards  
DATE: December 27, 2108

On behalf of Chief Harry Earle, it is requested that the following individuals be appointed as Special Officers for the year 2019.

**Class I**

Matthew Adomanis	Hannah Akrigg	Ryan Andrick	Mansour Besiso
Michael Breyer	Robert Brogan	Eugene Cadwallader	Tyler Colan
Salvatore Costa	Colby Creek	Mark Dailey	Nicholas Dayton
Nicholas DiEttore	Joseph DiPalma	Lauren Flinn	William Gonzalez
Brian Hawn	David Honey	Thomas Horner	Kyle Hubert
Jacob Hunt	Shane Iannelli	Matthew Jefferson	Ryan Kosak
Corin Lewis	Devin McDonald	David Meloni	Tyler Nicolella
Kevin Ritz	Gabriella Russo	James Ryan	John Stanley
Kiersten Stone	Andrew Storey	Mario Tassi	Sean Thomas
David Tocarchick	Anthony Tregar		

**Class II**

Dominic Coppola	James Dougherty	Chris Jones
James Mondelli	Edward Bryant	

Additionally, the following individuals are to be sworn in as Crossing Guards: Joseph Andricola Sr., Gertrude Bragg, Joan Shupp, Suzanne Van Gronigan, Regina Rillera.

Thank you for your anticipated cooperation.

Respectfully,

Captain Anthony M. Minosse #126  
Operations Division Commander

**DISPATCH: 856-228-4500 • WEB: [www.gtpolice.com](http://www.gtpolice.com) • EMAIL: [police@gtpolice.com](mailto:police@gtpolice.com)  
1261 Chews Landing Road, Blackwood, New Jersey 08012**

**RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF  
GLOUCESTER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester in the County of Camden, that the business of the Township Council be transacted at regular and special meetings in accordance with the following procedure:

1. Call the meeting to order and Pledge to the Flag
2. Invocation
3. Open Public Meetings Statement
4. Roll call of the Township Council in the following order and all Department Heads:  
Mr. Hutchison  
Mr. Mignone  
Mr. Owens  
Mrs. Stubbs  
Mrs. Winters  
Mrs. Trotto  
Mr. Mercado
5. Public Participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
6. Approve minutes of previous meeting.
7. Communications.
8. Reports.
9. Bids.
10. Old Business - Ordinances - Second Reading and Public Hearing
11. New Business - Ordinances - First Reading
12. Resolutions.
13. Motions.
14. Public Participation, which shall be any item the public, chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
15. Reports of Department Heads.
16. Polling of Council.
17. Closed Session (if required)
18. Adjournment.

**BE IT FURTHER RESOLVED** that the Township Council of the Township of Gloucester reserves the right to change the order of business when necessary to accommodate and for special circumstances.

Adopted: January 2, 2019

\_\_\_\_\_  
President of Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL**

**WHEREAS**, The Township Council of the Township of Gloucester desires to establish standard rules of order and regulations for public participation at Township Council meetings for the purpose of promoting efficiency and a fair opportunity for public comment on issues and concerns when meetings are open to the public, and to assure that the business of the Township can be conducted within a reasonable time, and

**WHEREAS**, in order to assure that appropriate decorum is maintained during meetings when a member of the public comments to Township Council, it is necessary to establish reasonable guidelines.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester as follows:

1. The Township Council shall continue the policy of two (2) public portions at regular meetings of the Township Council.
  - A. The first public portion will be limited to agenda items (Resolutions) (Total of 15 minutes)
  - B. The second public portion will be open for any item of public concern. (Total of 30 minutes)
  - C. The Township Council hereby sets a reasonable time limitation for each speaker, when a portion of the meeting is open for public participation. The first public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The second public portion shall be limited to five (5) minutes per speaker, with a limit of two (2) speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow other members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted.
2. The Township Council hereby sets a reasonable time limitation for each speaker when a portion of any work session or special meeting is open for public participation. The public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted. The public portion shall be open for a total of 15 minutes.
3. Foul, vulgar or coarse language shall not be tolerated.
4. At the sole discretion of Township Council, with the consent of the majority of members of Council present, on issues being presented, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues, or at the discretion of any member of Township Council with the consent of the majority of Township Council present, the speaking time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
5. A total of thirty (30) minutes shall be permitted at any public portion of the meeting. However, at the discretion of Township Council, with the consent of the majority of members of Township Council present, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
6. Large groups on single issues are urged to select a spokesperson to present their concerns.
7. Any desired question to specific members of the Township Council shall be directed to Council President for recognition of specific members of Township Council. The intent is to avoid a "back and forth" exchange. Members of Township Council may or may not respond to any public presentment after there has been a completion of the public speakers presentment. Council President or Members of Council may refer specific questions to professionals or Department Heads as appropriate.

Adopted: January 2, 2019

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President of Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

RESOLUTION OF CONSENT

WHEREAS, the Mayor-Council Plan B form of government under the provisions of the optional Charter Law States, "The executive power of the Municipality shall be exercised by the Mayor", and

WHEREAS, the Mayor has, after consultation with members of Council, appointed the following persons to the positions named, and the terms as set forth beside their name:

Administrative Appointments

Remington & Vernick	Township Engineer	3 years
N. Ryan Trabosh	Judge – Municipal Court	3 years
Daniel Long, Christopher Long of Wade Long & Wood	Chief Prosecutor/ Municipal Prosecutor	1 year
Archer & Greiner	General Labor Counsel	1 year
Parker McCay	Bond Counsel	1 year
Archer & Greiner	Spl. Counsel – Special Litigation	1 year

Additional Appointments

Acacia Financial	Financial Advisory Services	1 year
Land Dimensions	Spl. Engineer – Sidewalks	1 year
Remington & Vernick	Spl. Engineer – Streets	1 year
Pettit Associates, Inc.	Spl. Engineer – Recreation	1 year
CES Engineers	Spl. Engineer – Storm Drainage	1 year
All Covered	Computer Networking Consultant	1 year
Blue Sky Power	Energy Consultant	1 year
T & M Associates	Redevelopment Planner/Architect	1 year
Pettit Associates	Redevelopment Engineer	1 year
Blue Wire Media	Media Consultant	1 year
J. F. McKernan Jr.	Municipal Architect	1 year
Gibbons P.C.	Land Use Attorney	1 year
Triad Associates	Economic Development Consultant	1 year
Michele Selfridge	Clinical Social Worker	1 year
Triad Associates	Grants/ CDBG Consultant	1 year
Genesis	Substance Abuse Advocate	1 year
Professional Prop. Appraisers, Inc	Tax Appeal Consultant	1 year
CME Associates	Environmental Engineer	1 year
CME Associates	Landscape Architect	1 year
CME Associates	Special Projects Engineer	1 year
Blau & Blau	Special Tax Appeal Consultant	1 year

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, that the consent of the Council be and is hereby given to the above appointments of the Mayor of the Township of Gloucester.

Adopted: January 2, 2019

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President of Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk  
Nancy Power

**R-19:01-004**

**RESOLUTION APPOINTING THE TOWNSHIP AUDITOR**

**WHEREAS**, N.J.S.A. 40A:5-4 requires that every municipality shall have an annual audit of its books, accounts and financial transactions by a Registered Municipal Accountant of New Jersey; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, New Jersey, that Robert Nehila of Bowman & Company be and is hereby appointed Registered Municipal Accountant of the Township of Gloucester for the year January 1, 2018 to December 31, 2018 to perform the Professional Services ordinarily provided by a Registered Municipal Accountant of the State of New Jersey and to receive such compensation as may be reasonable for such services. Said is authorized by law to practice a recognized profession in the State of New Jersey which practice is regulated by the laws of this State; to wit; the profession of Registered Municipal Accountant. These professional services are necessary and are required by this municipality.

**BE IT FURTHER RESOLVED** that notice of this resolution shall be published in a newspaper of general circulation as required by law within ten (10) days of passage.

Adopted: January 2, 2019

\_\_\_\_\_  
President of Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

R-19:01-005

**RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP  
PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Agency Compliance Officer (P.A.C.O.)

Nancy Power

January 2, 2019 - December 31, 2019

Adopted: January 2, 2019

ATTEST:

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President of Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy J. Power

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
PLANNING BOARD**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Planning Board

Daniel Hutchison	Class III	1 year	January 2, 2019 to December 31, 2019
Jason Hohnowski	Class I	1 year	January 2, 2019 to December 31, 2019
Frank Dintino	Class IV	4 years	January 2, 2019 to December 31, 2022
Andrea McPherson	Class IV	(Filling unexpired term until of Brian Reagan to December 31, 2019)	

Adopted: January 2, 2019

\_\_\_\_\_  
President of Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

R-19:01-007

**RESOLUTION APPOINTING MEMBERS TO THE HISTORICAL AND SCENIC  
PRESERVATION COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Historical and Scenic Preservation Committee

Sharon Mickle	5 years	January 2, 2019 to December 31, 2023
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Adopted: January 2, 2019

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President Council  
Orlando Mercado

ATTEST:

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Township Clerk  
Nancy Power

R-19:01-008

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
MULTIPLE DWELLING COMMISSION**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Multiple Dwelling Committee

Thomas Cardis	1 year	January 2, 2019 to December 31, 2019
David Mayer	1 year	January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

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President of Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

R-18:01-009

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
HOUSING AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Housing Authority

Stan Washington                      5 years                      January 2, 2019 to December 31, 2023

Cynthia Carlamere                      5 years                      January 2, 2019 to December 31, 2023

Scott Marks (Filling unexpired term of Steve Orner)                      to December 31, 2019

Adopted: January 2, 2019

\_\_\_\_\_  
President Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

**R-19:01-010**

**RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Blackwood Lake Advisory Committee

Pasquale Ciarrocchi	2 years	January 2, 2019 to December 31, 2020
Tonya Hoelke	2 years	January 2, 2019 to December 31, 2020
Walter Ellis	2 years	January 2, 2019 to December 31, 2020
Stephanie Roberts	2 years	January 2, 2019 to December 31, 2020
Douglas Maholland	2 years	January 2, 2019 to December 31, 2020

Adopted: January 2, 2019

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President Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

R-19:01-011

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
ZONING BOARD OF ADJUSTMENT**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Zoning Board of Adjustment

Andrew Rosati	4 years	January 2, 2019 to December 31, 2022
Jay McMullin	4 years	January 2, 2019 to December 31, 2022
Richard Rosetti	2 years	January 2, 2019 to December 31, 2020
Ken Treger	2 years	January 2, 2019 to December 31, 2020

Adopted: January 2, 2019

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President Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

**R-19:01-012**

**RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Defender

Glen Leary                      1 year                      January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

\_\_\_\_\_  
President Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

R-19:01-013

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
GLOUCESTER, COUNTY OF CAMDEN AUTHORIZING THE APPOINTMENT OF  
THE MUNICIPAL COURT JUDGE**

**WHEREAS**, there is a need for the appointment of a Municipal Court Judge; and

**WHEREAS**, the Mayor has submitted the name of N. Ryan Trabosh to serve as the  
Municipal Court Judge.

**NOW, THEREFORE, BE IT RESOLVED**, that the nomination of N. Ryan Trabosh is  
hereby confirmed, and that he is appointed to the position of Municipal Court Judge of the State  
of New Jersey, County of Camden and State of New Jersey

Term: Three (3) years. Effective: January 2, 2019  
Term ends: December 31, 2021

Adopted: January 2, 2019

ATTEST:

\_\_\_\_\_  
President of Council  
Orlando Mercado

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

The foregoing Resolution was duly adopted by the Township Council of the Township of  
Gloucester, County of Camden at a meeting held on January 2, 2019

\_\_\_\_\_  
Township Clerk, RMC

R-19:01-014

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP  
HOUSING AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Housing Authority

Scott Owens

1 Year

January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

\_\_\_\_\_  
President Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

**R-19:01-015**

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE  
ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to the Blackwood Lake Advisory Committee

Michelle Winters

1 Year

January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

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President Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

R-19:01-016

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Municipal Utilities Authority

Orlando Mercado

1 Year

January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

\_\_\_\_\_  
President Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

R-19:01-017

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP  
HISTORICAL AND SCENIC PRESERVATION COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Historical and Scenic Preservation Committee

Andrea Stubbs

1 Year

January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

\_\_\_\_\_  
President Council  
Orlando Mercado

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC  
Nancy Power

**R-19:01-018**

**RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER  
TOWNSHIP VETERANS COMMITTEES**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to all Gloucester Township Veterans Committees

Tracey Trotto

1 Year

January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

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President Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

**R-19:01-019**

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP  
ADVISORY COMMITTEE FOR RECREATION AND PARKS**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Advisory Committee for Recreation and Parks

Michael Mignone                      1 Year                      January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

\_\_\_\_\_  
President Council

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC

**RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2018 AND AUTHORIZING AND FIXING THE CHARGES FOR NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey as follows:

1. That the schedule of Regular and Executive Session meetings of the Township Council of the Township of Gloucester as set forth in the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for 2018" (a copy of which is attached hereto and made a part hereof) be and hereby is established and adopted for 2019; and that the Regular and Executive Session Meetings of the Township Council shall be held in accordance therewith and at the times, places and dates therein established.

2. That during the year 2019, the Township Council of the Township of Gloucester, from time to time, may hold Special Meetings or Emergency Meetings, as the occasion may arise, and that adequate notice thereof shall be provided by the Township Clerk as required by law.

3. That all advance written notices of meetings of the Township Council required by law shall be prominently posted by the Township Clerk on the bulletin board located in the Municipal Building for such or similar announcements.

4. That all advance written notices of meetings of the Township Council required by law shall be mailed, telephoned, telegrammed or hand delivered to the official newspapers, free of any charge therefore.

5. That all advance written notices of any Regular, Executive Session, Special, Emergency or rescheduled meeting of the Township Council requested by any person shall be mailed to such person within the time prescribed by law upon prepayment by such person of a fee of \$10.00 to cover the costs of providing such notice. News media shall be exempt from such fee.

Any person desiring that copies of said notices be mailed to him or her shall make a request in writing therefore to the Township Clerk designating the post office address to which such notice shall be mailed and shall be required to advise the Clerk in writing of any subsequent change of mailing address during the year. The prepayment of the aforesaid fee shall entitle said person to the aforesaid notices for the year; and thereafter a new request must be made each in the succeeding year.

6. That the Township Clerk shall file a copy of the Annual Schedule of Regular and Executive Session Meetings of the Township Council as well as copies of all other notices of meetings required by law and to post the same on the bulletin board reserved for such notices; and a copy of the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for the remainder of the year 2019" shall be posted on the bulletin board within seven (7) days from the date hereof and further maintained posted with any revisions thereof throughout the year.

Adopted: January 2, 2019

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President Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

**RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR  
THE TOWNSHIP OF GLOUCESTER**

**WHEREAS**, it is necessary that legal depositories of the funds of Gloucester Township be designated for the year 2019;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Gloucester, County of Camden, that the following banking institutions be and are hereby designated as legal depositories of funds of the Township of Gloucester, County of Camden, for the year 2019.

TD Bank  
1235 Blackwood-Clementon Road  
Clementon, N.J. 08021

PNC Bank of NJ  
1485 Blackwood-Clementon Road  
Clementon, N.J. 08021

Bank of America  
1345 Chews Landing Road  
Laurel Springs, N.J. 08021

Wells Fargo  
1411 Blackwood Clementon Rd.  
Clementon, NJ 08021

Citizens Bank  
1101 White Horse Pike  
Voorhees, New Jersey 08043

Ocean First Bank  
1320 N. Black Horse Pike  
Glendora, NJ 08029

The South Jersey Credit Union  
1615 Hurffville Rd.  
Deptford, NJ 08096

Santander Bank  
100 Berlin Rd.  
Clementon, NJ 08021

Columbia Bank  
505 Berlin-Cross Keys Road  
Sicklerville, N.J. 08081

Beneficial Savings Bank  
483 Berlin-Cross Keys Road  
Sicklerville, N.J. 08081

Republic Bank  
1400 Blackwood Clementon Rd.  
Clementon, NJ 08021

Bryn Mawr Trust  
1651 Blackwood Clementon Road  
Blackwood, NJ 08012

New Jersey Cash Management Fund

Adopted: January 2, 2019

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President Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power

R-19:01-022

**RESOLUTION DESIGNATING SIGNATORIES TO GENERAL  
ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, that disbursements from the General Account of the various banking institutions maintained by the Township of Gloucester shall be made by checks signed by any three (3) of the following persons:

Mayor	Or, in absence Business Admin. Or President of Council or Twp. Clerk
Treasurer	Or, in absence Township Clerk
Business Admin.	Or, in absence Township Clerk

**BE IT FURTHER RESOLVED**, that the payroll checks shall be signed by facsimile by either of the following:

Treasurer	Or, in absence Business Administrator
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**BE IT FURTHER RESOLVED**, that the Tax, Title, Lien Redemption, and Premium Account checks shall be signed by facsimile by either of the following:

Mayor	Or, in absence Business Admin. Or President of Council or Twp. Clerk
Treasurer	Or, in absence Township Clerk
Business Admin.	Or, in absence Township Clerk
Tax Collector	Or, in absence Asst. Tax Collector

**BE IT FURTHER RESOLVED**, that all previous resolutions as to signatories with respect to the accounts referred to herein be and are hereby rescinded.

Adopted: January 2, 2019

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President Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

**R-19:01-023**

**RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS  
TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED  
UNDER THE OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, Section 3d of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

**WHEREAS**, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public with the jurisdictional boundaries of the body of such meeting;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, State of New Jersey, that the following are hereby designated as official newspapers and for the aforesaid purposes;

**The Courier Post**

**The Philadelphia Inquirer**

It is the opinion of this body that the Courier Post and the Inquirer have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Adopted: January 2, 2019

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President Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Gloucester, County of Gloucester, State of New Jersey, that the following requirements be a part of the **2019 Cash Management Plan**, and be adhered to:

**I. Cash Management and Investment Objectives**

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.

**II. Designation of Official Depositories**

- A. The following banks are hereby designated as legal depositories for all municipal funds:
  - 1. Citizens Bank
  - 2. Columbia Savings Bank
  - 3. Bank of America
  - 4. Beneficial Bank
  - 5. New Jersey State Cash Management Fund
  - 6. PNC Bank
  - 7. Ocean First Bank
  - 8. TD National Bank
  - 9. Wells Fargo
  - 10. South Jersey Federal Credit Union
  - 11. Santander Bank
  - 12. Republic Bank
  - 13. Bryn Mawr Trust
- B. Each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

**III. Cash Management**

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Gloucester, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer/Treasurer;
- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

**IV. Permissible Investments**

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;

- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

**V. Authority for Investment Management**

- A. The Chief Financial Officer / Treasurer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

**VI. Safekeeping**

- A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

**VII. Procedures for Disbursement of Funds**

- A. Payments shall be prepared by the Chief Financial Officer / Treasurer and submitted to Mayor and Township Council for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer prior to approval of the Township Council, except for:
  - 1. Debt Service payments;
  - 2. Investments;
  - 3. Payroll turnovers to agency accounts;
- C. Tax payments to Camden County, the Gloucester Township Board of Education, and the Black Horse Pike Regional Board of Education shall be made in accordance with schedules provided by each taxing district;
- D. Checks approved for payment shall be signed by any of the following three; 1) the Mayor, 2) the Treasurer, 3) the Business Administrator, 4) the Clerk and 5) President of Council. All three signatures must be an original signature;
- E. Checks paid from the following accounts must contain three signatures:
  - 1. Current Fund Account;
  - 2. General Capital Fund Account;
  - 3. Developers Escrow Account;
  - 4. Animal Control Account;
  - 5. Trust Other Account;
  - 6. Affordable Housing Account;
  - 7. Encroachment Account;
  - 8. Recreation Account;
  - 9. Workers' Compensation
  - 10. Disability Account;
  - 11. Grant Rehab Mortgage Account;
  - 12. Special Developers Recreation Account;
  - 13. Unemployment Account;
  - 14. Multiple Dwelling Account;
  - 15. Municipal Open Space;
  - 16. Flexible Spending Account
  - 17. Police Forfeiture Account;
  - 18. Sloan Legacy Account
- F. Checks paid from the following account only requires one signature: Shall be signed by the Business Administrator or Chief Financial Officer/Treasurer
  - 1. Payroll Account
- G. Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer / Treasurer.
- H. Checks paid from the following account require three signature: Shall be signed by the Business Administrator, Mayor, Township Clerk, Tax Collector, Chief Financial Officer/Treasurer, or Assistant Tax Collector
  - 1. Tax, Title, Lien, Redemption and Premium Accounts

**VIII. Reporting**

- A. The Chief Financial Officer / Treasurer shall report to Mayor and Township Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;
  - A. The Chief Financial Officer / Treasurer shall also report to Mayor and Township Council the available cash in each fund and/or bank account.
  - B. Audit
  - C. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted: January 2, 2019

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President Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power