

**GLOUCESTER TOWNSHIP COUNCIL MEETING**

**DECEMBER 23, 2019**

**PLEDGE ALLEGIANCE TO THE FLAG**

**INVOCATION: REVERAND JOE PARKER-**

**COMMENCEMENT STATEMENT: Mr. Mercado**

**ROLL CALL:**

**Mr. Hutchison  
Mr. Owens  
Mrs. Stubbs  
Mrs. Winters  
Mr. Mignone  
Mrs. Trotto  
Mr. Mercado**

**Mr. Carlamere, Solicitor  
Mr. Cardis, Business Administrator  
Mrs. Power, Township Clerk, RMC  
Mr. Lechner, Community Development  
Chief Harkins, Police  
Mr. Chadwell, Township Engineer**

**PUBLIC PORTION:** Public participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.

**RESOLUTIONS:  
CONSENT AGENDA**

- R-19:12-336 RESOLUTION AUTHORIZING PAYMENT OF BILLS
- R-19:12-337 RESOLUTION REJECTING BIDS FOR THE REHABILITATION OF THE LAKELAND PARK STREET HOCKEY RINKS
- R-19:12-338 RESOLUTION AUTHORIZING THE TOWNSHIP OF GLOUCESTER THROUGH THE GLOUCESTER TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE GLOUCESTER TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT
- R-19:12-339 RESOLUTION AUTHORIZING CHANGE ORDER – FINAL ADJUSTMENT NJB CONTRACTORS, LLC FOR ERIK COURT (a/k/a Gloucester Chase) PUNCHLIST SERVICES
- R-19:12-340 RESOLUTION AUTHORIZING REFUNDING OF TAXES
- R-19:12-341 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES ON PROPERTY TAXES IN THE TOWNSHIP OF GLOUCESTER
- R-19:12-342 RESOLUTION TO ALLOW DISABLED VETERAN OR OTHER EXEMPTIONS AND CREDITS FOR TAX YEAR 2019 AND 2020 FIRST HALF AND TO AUTHORIZE THE TAX COLLECTOR TO CREDIT TAXES AND REFUND ANY OVERPAYMENTS
- R-19:12-343 RESOLUTION TO AUTHORIZE THE TAX COLLECTOR TO GRANT SENIOR CITIZEN, DISABLED, OR VETERAN DEDUCTION FOR THE YEARS 2019 & 2020 AS INDICATED AND TO ADJUST ANY BALANCE

R-19:12-344 RESOLUTION TO MAKE BUDGET TRANSFERS BETWEEN  
APPROPRIATIONS IN THE CY 2019 GENERAL FUND BUDGET

*(RESOLUTION WILL BE AVAILABLE ON DECEMBER 23, 2019)*

R-19:12-345 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
GLOUCESTER, COUNTY OF CAMDEN, STATE OF NEW JERSEY, TO  
AUTHORIZE THE PLANNING BOARD TO UNDERTAKE A  
PRELIMINARY INVESTIGATION TO DETERMINE WHETHER  
CONDITIONS EXIST TO DESIGNATE VARIOUS PROPERTIES WITHIN  
MUNICIPAL TAX BLOCK 12402 OF THE TOWNSHIP OF GLOUCESTER  
AS A REDEVELOPMENT AREA PURSUANT TO THE LOCAL  
REDEVELOPMENT AND HOUSING LAW

## **GT E-GOV ACCESS**

**PUBLIC PORTION:** Public participation, which shall be any item the public chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.

## **POLLING OF DIRECTORS**

### **POLLING OF COUNCIL**

(If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED  
SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE TOWNSHIP  
COUNCIL OF THE TOWNSHIP OF GLOUCESTER PURSUANT TO N.J.S.A. 10:4-6 ET  
SEQ. OF THE OPEN PUBLIC MEETINGS ACT

## **ADJOURN**

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**BE IT RESOLVED BY THE** Township Council of the Township of Gloucester, in the County of Camden, that the following bills are approved by the Township Council in accordance with the provisions of Ordinance 0-82-16 and certified by the Chief Financial Officer that the claims are proper obligation of the township, that adequate funds are available to honor these claims in the account indicated and the claim should be paid:

<b><u>CURRENT ACCOUNT</u></b>	
Per attached computer readout of the claims presented in the amount of	\$ 554,525.18
<b><u>CAPITAL ACCOUNT</u></b>	
Per attached computer read out of the claims presented in the amount of	\$ 757,441.16
<b><u>DEVELOPERS ESCROW</u></b>	
Per attached computer read out of the claims presented in the amount of	\$ 59,773.12
<b><u>TRUST</u></b>	
Per attached computer readout of the claims presented in the amount of	\$ 10,071.18
<b><u>ANIMAL</u></b>	
Per attached computer readout of the claims presented in the amount of	\$ 10,071.18
<b><u>MANUAL CHECKS</u></b>	
Per attached computer readout of the claims presented in the amount of	\$ 161,625.37

Adopted: December 23, 2019

ATTEST:

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President of Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power

R-19:12-337

**RESOLUTION REJECTING BIDS FOR THE REHABILITATION OF THE  
LAKELAND PARK STREET HOCKEY RINKS**

WHEREAS, the Township Council of the Township of Gloucester has authorized and received bids for the Rehabilitation of the Lakeland Park Street Hockey Rinks, and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, that all bids received be and are hereby rejected.

Adopted: December 23, 2019

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President of Council  
Orlando Mercado

ATTEST:

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Township of Gloucester, RMC  
Nancy Power



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

November 25, 2019

Mr. Thomas Cardis, Business Administrator  
Township of Gloucester  
1261 Chews Landing-Clementon Road  
P.O. Box 8  
Blackwood, NJ 08012

**RE: Review of Bid Documents & Recommendation for Award/Rejection of Bids**  
Rehabilitation of the Lakeland Park Street Hockey Rinks  
Gloucester Township, Camden County  
PGLLC #GT2019-02

Dear Tom:

Bids for the above-mentioned project were received and publicly opened at the Township Municipal Building on November 14, 2019. A total of two (2) bids were received for the project out of the two (2) Contractors who obtained the plans and bid specifications.

The two (2) bidders for this project are as follows:

<b>BIDDER</b>	<b>*BASE BID AMOUNT</b>	<b>**ALT. BID AMOUNT</b>	<b>TOTAL BID AMOUNT</b>
Area 51 Lawncare & Landscaping, LLC	\$73,893.75	\$49,750.00	\$123,643.75
American Athletic Courts, Inc.	\$175,000.00	\$90,000.00	\$265,000.00

\* The Base Bid is reflective of the Rehabilitation of Rink #1, with a polymer tile decking system.

\*\* The Alternate Bid is reflective of the Re-Surfacing of Rink #2, with a high performance, acrylic emulsion system.

The apparent low bidder for both the Base Bid and the Alternate Bid is Area 51 Lawncare & Landscaping, LLC. However, based upon review of the submitted bid, we have noted that the Bidder did not include the following documents, which are mandatory cause for rejection of Bids:

1. Bid Bond
2. Consent of Surety
3. Signed Statement of Ownership
4. Completed Subcontractor Identification Form.
5. Certificate of Public Works Registration
6. Completed Disclosure of Investment Activities in Iran.

In light of the above, we reviewed the bid documents submitted by the second low bidder, American Athletic Courts, Inc. and found no material deficiencies. However, it is our understanding that the Base Bid amount submitted by American Athletic Courts, Inc. is well above the allotted budget set forth by the Township.

Based upon the above and due to the fact that this is the second round of bids solicited for this project, it is our understanding that the Township now has the option of modifying the scope of the project and entering into negotiations with the bidders for the purposes of providing a feasible product that lies within the Township's budgetary constraints.

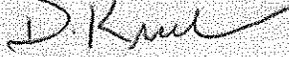
Therefore, subsequent to the adoption of the enacting Resolution, we will proceed with said negotiations on the Township's behalf, beginning with the responsive low bidder, American Athletic Courts, Inc. Should such negotiations not result in an acceptable bid price, we will notify your office and seek permission to negotiate a contract with Area 51 Lawncare & Landscaping, LLC.

Please note that copies of both bidders' documents have been enclosed for Township Record Information and, by copy of this letter, copies of same have also been forwarded to the Township Solicitor.

Should you have any questions or comments regarding the information provided, please feel free to contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,

**THE PETTIT GROUP, LLC**



David Kreck, P.E., NJCME  
Associate

Enclosures

Cc: Dave Carlamere Esq. (w/copy of Bid Docs)



**RESOLUTION AUTHORIZING THE TOWNSHIP OF GLOUCESTER THROUGH THE GLOUCESTER TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE GLOUCESTER TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

**WHEREAS**, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

**WHEREAS**, participation in the 1033 Program allows municipal and county LEA's to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-3-.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Gloucester that the Gloucester Township Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to commence on the 1<sup>st</sup> of January, 2020 and terminate on the 31<sup>st</sup> of December, 2020

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the Gloucester Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools medical and first aid supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorized, based on the needs of the Gloucester Township Police Department, without restriction; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Gloucester Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes; specifically (2) armored security vehicles, (2) armored cars, (2) light armored vehicles, (2) mine resistant vehicles, (2) security vehicles, (2) armored trucks, (2) cargo trucks, (2) carryall trucks, (2) panel trucks, (2) stake trucks, (2) utility trucks or (2) utility off road vehicles.

**BE IT FURTHER RESOLVED**, that the Gloucester Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

**BE IT FURTHER RESOLVED**, that the Gloucester Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect on the 1<sup>st</sup> of January and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization to terminating on the 31<sup>st</sup> of December, 2020

Adopted: December 23, 2019

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President of Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power

R-19:12-339

**RESOLUTION AUTHORIZING CHANGE ORDER – FINAL ADJUSTMENT  
NJB CONTRACTORS, LLC  
FOR ERIK COURT (a/k/a Gloucester Chase) PUNCHLIST SERVICES**

**WHEREAS**, it was necessary to make changes in the scope of work to be done in the completion of Erik Court (a/k/a Gloucester Chase) Punchlist Services; and

**WHEREAS**, Change Order - Final Adjustment was developed to itemize and authorize those changes; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester that Change Order - Final Adjustment is hereby authorized and approval is hereby granted to revise the contract cost from \$168,387.16 to \$152,384.39.

Adopted: December 23, 2019

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President of Council  
Orlando Mercado

ATTEST:

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Township Clerk, RMC  
Nancy Power

**R-19:12-340**

**RESOLUTION AUTHORIZING REFUNDING OF TAXES**

**BE IT RESOLVED**, by the Township Council of the Township of Gloucester to authorize the refunding of the following credit balances:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME AND ADDRESS</b>	<b>YEAR</b>	<b>AMOUNT</b>	<b>REASON</b>
13602	16	Corelogic 95 Methodist Hill Rd. Suite 100 Rochester, NY 14623 Attn: Kaylin Stone	2019	\$1,386.30	Overpayment
16124	6	Gary Sweeney 37 Girard Ave. Sicklerville, NJ 08081	2019	\$1,297.57	Overpayment

**ADOPTED:** December 23, 2019

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President of Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power

R-19:12-341

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL  
BALANCES ON PROPERTY TAXES IN THE TOWNSHIP OF GLOUCESTER**

**WHEREAS**, the Tax Collector of Gloucester Township has certified to the Mayor and Township Council that certain persons have small balances on real estate taxes by an amount less than \$10.00; and

**WHEREAS**, the Tax Collector of the Township of Gloucester has certified to the Mayor and Township Council that such small balances may be cancelled by resolution, and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Gloucester, County of Camden, State of New Jersey that the Tax Collector of the municipality is hereby authorized to cancel small balances on real estate taxes as set forth in Exhibit "A" annexed hereto, and that the files of said Tax Collector be adjusted to reflect the cancellation.

Adopted: December 23, 2019

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President of Council  
Orlando Mercado

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Township Clerk  
Nancy J. Power

**RESOLUTION TO ALLOW DISABLED VETERAN OR OTHER EXEMPTIONS AND CREDITS FOR TAX YEAR 2019 AND 2020 FIRST HALF AND TO AUTHORIZE THE TAX COLLECTOR TO CREDIT TAXES AND REFUND ANY OVERPAYMENTS**

**WHEREAS**, the following names are owners and residents of property in the Township of Gloucester, and

**WHEREAS**, they have made proper application for Total and Permanent Service-Connected Disability tax exempt status on their property designated with the block and lots listed below and,

**WHEREAS**, they have submitted proper evidence of Total and Permanent Disability rating from the U.S. Veterans Administration in accordance with State Regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester that the Tax Collector is authorized to grant said exemption, credit property taxes as stated for 2019 and 2020 first half and refund any resulting credit balances.

<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Comment</b>	<b>Amount to be Credited</b>
3501	1.04	Daniel Carlos	Add Disabled Veteran Tax Exemption As Of 12/11/19	2019 – 0 2020 – 4,848.63
8701	30	Lorraine Cardia	Approve Credit for Disabled Veteran As Of July 2019	2019 – 4,481.28
19806	16	Alyssa Garcia	Add Disabled Veteran Tax Exemption As Of 12/10/19	2019 - 0 2020 – 4,300.46

ADOPTED: December 23, 2019

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President of Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power

**RESOLUTION TO AUTHORIZE THE TAX COLLECTOR TO GRANT SENIOR CITIZEN, DISABLED, OR VETERAN DEDUCTION FOR THE YEARS 2019 & 2020 AS INDICATED AND TO ADJUST ANY BALANCE**

**WHEREAS**, the following applicants are the owners of a residential property located in the Township of Gloucester, and,

**WHEREAS**, they have properly filed an application for a Senior Citizen, Disabled, or Veteran Deduction with proof of eligibility, and

**WHEREAS**, the Assessor has reviewed and approved said application and adjusted the records for 2019,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester that the Tax Collector is authorized to grant said deduction and/or adjust any resulting balances for the year 2019 and refund any balances for the amounts indicated.

<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Comment</b>	<b>Amount of Deduction</b>
1601	3	Michael Shutts	Add Veteran Deduction 2020	250.00
6703	17	James Shuman Sr.	Add Veteran Deduction 2020	250.00
9111	9	David W. Jackson	Add Veteran Deduction 2020	250.00
10104	3	Robert Criswell	Add Veteran Deduction 2020	250.00
14003	27	Muriel Neher	Add Senior Citizen Deduction 2019	250.00
14504	47	Robert P. Gilson	Add Veteran Deduction 2020	250.00
17301	91	Sheldon Stewart	Add Veteran Deduction 2020	250.00
19501	1501	Dennis Genfili	Add Veteran Deduction 2019	250.00

ADOPTED: December 23, 2019

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President of Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power

R-19:12-344

**RESOLUTION TO MAKE BUDGET TRANSFERS BETWEEN APPROPRIATIONS IN  
THE CY 2019 GENERAL FUND BUDGET**

*(RESOLUTION WILL BE AVAILABLE ON DECEMBER 23, 2019)*

**WHEREAS**, certain CY 2019 Budget Appropriation balances are expected to be insufficient for the remainder of the year;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Township of Gloucester, that in accordance with N.J.S.A. 40A:4-58, the Treasurer be and is hereby authorized to make transfers between appropriations in the CY 2019 Budget of the Township of Gloucester, as follows:

Adopted: December 23, 2019

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President of Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN, STATE OF NEW JERSEY, TO AUTHORIZE THE PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER CONDITIONS EXIST TO DESIGNATE VARIOUS PROPERTIES WITHIN MUNICIPAL TAX BLOCK 12402 OF THE TOWNSHIP OF GLOUCESTER AS A REDEVELOPMENT AREA PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW**

WHEREAS, the Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1 et seq.) provides a legal framework for establishing a redevelopment area and for comprehensively planning for the revitalization of such an area; and

WHEREAS, the Township is desirous of undertaking a planning analysis to determine if the following properties:

**Block 12402, Lots 1, 2, 5, 6, 6.01, 6.02, 7, 8, 9, 10, 11, 12, 13, 14, 15, and 16**

meet the criteria set forth in N.J.S.A. 40A:12A-5 and may be designated as a non-condemnation area in need of redevelopment; and

WHEREAS, the Township Council, under the authority of N.J.S.A. 40A:12A-6, can request the Township of Gloucester Planning Board to undertake a preliminary investigation to determine whether the aforementioned properties meet the statutory criteria for redevelopment.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of Gloucester hereby authorizes the Township of Gloucester Planning Board pursuant to N.J.S.A. 40A:12A-6(a) to undertake a preliminary investigation to determine whether the aforementioned properties in the study area meet the criteria specified in N.J.S.A. 40A:12A-5 and should be designated in need of redevelopment.

**BE IT FURTHER RESOLVED**, that as provided by law, the Planning Board shall, after giving public notice and notice to affected property owners, conduct a public hearing at which all persons who are interested in or are affected by the proposed redevelopment designation are given an opportunity to be heard; and

**BE IT FURTHER RESOLVED**, that after completing its hearing, the Planning Board shall transmit its recommendations to the Township Council; and

**BE IT FURTHER RESOLVED**, that a copy of the Resolution, assigning conduct of the investigation and public hearing on the proposed redevelopment area to the Planning Board will be transmitted to the Planning Board by the Township Clerk upon its adoption.

Adopted: December 23, 2019

ATTEST:

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President of Council  
Orlando Mercado

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Township Clerk, RMC  
Nancy Power