GLOUCESTER TOWNSHIP COUNCIL MEETING

JANUARY 13, 2020

PLEDGE ALLEGIANCE TO THE FLAG

INVOCATION:

COMMENCEMENT STATEMENT: Mr. Mercado

ROLL CALL:

Mr. Hutchison
Mr. Owens
Mrs. Stubbs
Mrs. Winters
Mr. Mignone
Mrs. Trotto
Mr. Mercado

Mr. Carlamere, Solicitor
Mr. Cardis, Business Administrator
Mrs. Power, Township Clerk, RMC
Mr. Lechner, Community Development
Chief Harkins, Police
Mr. Chadwell, Township Engineer

PUBLIC PORTION: Public participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.

Mayor's Appointments read by the Township Clerk

RESOLUTIONS:
CONSENT AGENDA

R-20:01-025 RESOLUTION AUTHORIZING PAYMENT OF BILLS

R-20:01-026 RESOLUTION SETTING FORTH THE DATES IN WHICH THE ADMINISTRATION OFFICES WILL BE CLOSED

R-20:01-027 RESOLUTION ADOPTING A TEMPORARY BUDGET FOR THE TOWNSHIP OF GLOUCESTER FOR 2020

R-20:01-028 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL TAX SALE CERTIFICATES #19-00963 AND REFUND THE LIEN HOLDER FOR ERRONEOIUS LIEN DUE TO TOWNSHIP OWNED PROPERTY

R-20:01-029 RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997

R-20:01-030 RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 – FINAL ADJUSTMENT ASPHALT PAVING SYSTEMS, INC. FOR THE CHERRYWOOD ROAD IMPROVEMENT PROGRAM PHASE 8

R-20:01-031 RESOLUTION AUTHORIZING THE TOWNSHIP OF GLOUCESTER TO ACCEPT A SUB-GRANT AWARD FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THE 2019 FEDERAL FISCAL YEAR FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) AND THE EMERGENCY MANAGEMENT AGENCY ASSISTANCE (EMAA) PROGRAMS AND FOR THE TOWNSHIP'S CHIEF FINANCIAL OFFICER TO CERTIFY THE AVAILABILITY OF FUNDS

R-20:01-032 RESOLUTION OF THE TOWNSHIP COUNCIL FO THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY AUTHORIZING THE ENTERING INTO A SHARED SERVICE AGREEMENT WITH THE

BOROUGH OF MERCHANTVILLE FOR THE PURCHASE OF "BRINE SOLUTION"

R-20:01-033 RESOLUTION AUTHORIZING REMINGTON & VERNICK TO PERFORM ENGINEERING SERVICES FOR THE FY 2019 NJDOT TRUST FUND RECONSTRUCTION OF JOHNSON ROAD

GT E-GOV ACCESS

PUBLIC PORTION: Public participation, which shall be any item the public chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.

POLLING OF DIRECTORS

POLLING OF COUNCIL

(If needed)
RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER PURSUANT TO N.J.S.A. 10:4-6 ET SEQ. OF THE OPEN PUBLIC MEETINGS ACT

ADJOURN

ORLANDO MERCADO
Council President

TRACEY L. TROTTO
Council Vice President

Council Members
DAN HUTCHISON
MICHAEL D. MIGNONE
SCOTT OWENS
ANDREA L. STUBBS
MICHELLE L. WINTERS

GLOUCESTER TOWNSHIP
JOIN THE EXCITEMENT

DAVID R. MAYER
Mayor

THOMAS C. CARDIS
Business Administrator

DAVID F. CARLAMERE, ESQ.
Solicitor

NANCY J. POWER
Township Clerk

MEMO

To: Nancy Power, Township Clerk

From: David R. Mayer, Mayor

Date: January 8, 2020

Re: 2020 Planning Board Appointment

Please list the following Planning Board appointment on the Council Agenda for January 13th, 2020.

Patrick Thomas-Class IV to serve a 4-year term

Thank you.

1261 Chews Landing-Clementon Rd., at Hider Lane • P.O. Box 8, Blackwood, New Jersey 08012
(856) 228-4000 • FAX: (856) 374-3527 (Clerk) • FAX: (856) 374-3528 (Finance)
www.glotwp.com

Printed on recycled paper

R-20:01-025

RESOLUTION AUTHORIZING PAYMENT OF BILLS

BE IT RESOLVED BY THE Township Council of the Township of Gloucester, in the County of Camden, that the following bills are approved by the Township Council in accordance with the provisions of Ordinance 0-82-16 and certified by the Chief Financial Officer that the claims are proper obligation of the township, that adequate funds are available to honor these claims in the account indicated and the claim should be paid:

CURRENT ACCOUNT Per attached computer readout of the claims presented in the amount of	$	8,260,589.21
CAPITAL ACCOUNT Per attached computer read out of the claims presented in the amount of	$	389,055.57
DEVELOPERS ESCROW Per attached computer read out of the claims presented in the amount of	$	21,381.75
TRUST Per attached computer readout of the claims presented in the amount of	$	36,293.51
ANIMAL Per attached computer readout of the claims presented in the amount of	$	34,934.04
MANUAL CHECKS Per attached computer readout of the claims presented in the amount of	$	370,455.63

Adopted: January 13, 2020

ATTEST:

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy Power

R-20:01-026

RESOLUTION SETTING FORTH THE DAYS IN WHICH THE ADMINISTRATION OFFICES WILL BE CLOSED

JANUARY 20th	MARTIN LUTHER KING DAY
FEBRUARY 17th	PRESIDENT'S DAY
MAY 25th	MEMORIAL DAY
JULY 2nd	INDEPENDENCE DAY
SEPTEMBER 7th	LABOR DAY
OCTOBER 12th	COLUMBUS DAY
NOVEMBER 11th	VETERAN'S DAY
NOVEMBER 26th	THANKSGIVING DAY
DECEMBER 23rd and 24th	CHRISTMAS HOLIDAYS
DECEMBER 31st, 2020	NEW YEAR'S DAY - 2021

Adopted: January 13, 2020

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Council President
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-027

RESOLUTION ADOPTING A TEMPORARY BUDGET FOR THE TOWNSHIP OF GLOUCESTER FOR 2020

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payment is to be made prior to the final adoption of the annual Municipal Budget, Temporary Appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, Temporary Appropriations shall be adopted within the first 30 days of the Municipality's fiscal year, and shall not exceed 26.25% of the prior's year's adopted Budget, exclusive of appropriations made for Debt Service, Capital Improvements and Public Assistance; and

WHEREAS, the total amount appropriated in the 2019 Municipal Budget, as detailed above, was $63,838,627.63; and

WHEREAS, 26.25% of the above amount is $16,757,639.76

NOW, THEREFORE, BE IT RESOLVED, that an additional sum of $3,500,000.00 be appropriated for Debt Service, Capital Improvements and Public Assistance, for a total Temporary Budget of $20,257,639.76.

BE IT FURTHER RESOLVED, by the Mayor and the Township Council, that following Temporary Appropriations be approved.

Adopted: January 13, 2020

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President of Council
Orlando Mercado

ATTEST:

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Township Clerk, RMC
Nancy Power

R-20:01-028

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL TAX SALE CERTIFICATES #19-00963 AND REFUND THE LIEN HOLDER FOR ERRONEOUS LIEN DUE TO TOWNSHIP OWNED PROPERTY

WHEREAS, on December 27, 2019 Certificate of Sale #19-00963, was sold to US Bk Cust for Pro Cap 8 for delinquent taxes for Block 18301, Lot 13.02, assessed to Lakeside Business Park, Inc. in the amount of $4,667.30 and;

WHEREAS, the certificate was sold in error due to the property was deeded to the Gloucester Township MUA for a pumping station,

WHEREAS, the Tax office and the Tax Assessor's office was just informed of this deed transfer after the tax sale took place on December 27, 2019,

WHEREAS, the lien holder has been informed that we are issuing a refund,

THEREFORE, BE IT RESOLVED, by Mayor and Council of the Township of Gloucester are hereby authorizing the tax collector to cancel the certificate and issue a refund.

Certificate #19-00963 Amount $4,667.30

Adopted: January 13, 2020

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy Power

R-20:01-029

RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997

WHEREAS, the Tax Collector of Gloucester Township has previously issued a tax sale certificate to DSHC Enterprises, LLC, which certificate is dated December 27, 2018 covering premises commonly known as and referred to as Block 11302, Lot 38 as set out on the municipal tax map then in use which certificate bears number 18-00431,

WHEREAS, the lienholder has indicated to the Tax Collector that the original certificate was lost and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto;

NOW THEREFORE, BE IT RESOLVED by the Council of the Township of Gloucester, that the Tax Collector of the municipality be and is hereby authorized, upon receipt of the appropriately executed notarized Loss Affidavit, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997;

BE IT FURTHER RESOLVED, that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

Adopted: January 13, 2020

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President of Council
Orlando Mercado

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Township Clerk, RMC
Nancy Power

R-20:01-030

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 – FINAL ADJUSTMENT ASPHALT PAVING SYSTEMS, INC. FOR THE CHERRYWOOD ROAD IMPROVEMENT PROGRAM PHASE 8

WHEREAS, it was necessary to make changes in the scope of work to be completed in the Cherrywood Road Improvement Program Phase 8; and

WHEREAS, Change Order - Final Adjustment was developed to itemize and authorize those changes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester that Change Order No.1 - Final Adjustment is hereby authorized and approval is hereby granted to revise the contract cost from $248,400.00 to $199,558.12.

Adopted: January 13, 2020

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President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

REMINGTON & VERNICK ENGINEERS

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 795-1882

December 31, 2019

Ms. Christie Ehret, CFO
Township of Gloucester
P. O. Box 8
Blackwood, NJ 08012

Re: Township of Gloucester
Cherrywood Road Improvement Program
Phase 8
Certificate No. 1
Change Order No. 1 Final
R&V File No. 0415T796.i

Dear Ms. Ehret:

Enclosed please find one (1) original and one (1) copy of **Certificate No. 1** along with the contractor's voucher for payment in connection with the above-captioned project.

Also, enclosed please find four (4) original signed copies of **Change Order No. 1 Final** for your review and approval. Upon execution, please retain one (1) original signed copy for your file and return the remaining three (3) original signed copies to our office for further distribution.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.

Anthony N. Chadwell, P.E.

ANC:eao

Enclosure(s)

cc: Thomas C, Cardis, Administrator
Asphalt Paving Systems, Inc.

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R-20:01-031

RESOLUTION AUTHORIZING THE TOWNSHIP OF GLOUCESTER TO ACCEPT A SUB-GRANT AWARD FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THE 2019 FEDERAL FISCAL YEAR FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) AND THE EMERGENCY MANAGEMENT AGENCY ASSISTANCE (EMAA) PROGRAMS AND FOR THE TOWNSHIP'S CHIEF FINANCIAL OFFICER TO CERTIFY THE AVAILABILITY OF FUNDS

WHEREAS, the Township of Gloucester, Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant, Award FY19-EMPG-EMAA-0415 from the New Jersey State Police Office of Emergency Management. The Subgrant, consisting of a total amount of $10,000.00, including $10,000.00 Federal Award, is for the purpose of enhancing Gloucester Township's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the sub-grant award incorporates all conditions and representations contained or made in application and notice of award #FY19-EMPG-EMAA-0415, CFDA#L97.042 for the sub-award grant period of 7/1/19 to 6/30/20; and

WHEREAS, the Gloucester Township Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Police Office of Emergency Management; and

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Gloucester hereby accepts the award of the FY2019 Homeland Security Emergency Management Performance Grant Program Sub-grant in the amount of $10,000.00 Federal funds from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED, the Gloucester Township Administrator, the County Chief Fiscal Officer and the Gloucester Township Director of Emergency Management are authorized to accept and sign the appropriate sub-grant award documents; and

BE IT FURTHER RESOLVED, copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; the Director of the Division of Local Emergency Management; Office of the Treasury and the Camden County Office of Emergency Management.

Adopted: January 13, 2020

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President of Council
Orlando Mercado

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Township Clerk, RMC
Nancy Power

R-20:01-032

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY AUTHORIZING THE ENTERING INTO A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF MERCHANTVILLE FOR THE PURCHASE OF "BRINE SOLUTION"

WHEREAS, the Township Council of the Township of Gloucester has determined that entering into a shared services agreement with the Borough of Merchantville to purchase Brine Solution can significantly decrease cost incurred by the Township of Gloucester and the Borough of Merchantville and continue and or increase and improve services to both Township and Borough of Merchantville, and

WHEREAS, The Borough of Merchantville is in agreement with entering into a shared services agreement for the purchase of Brine Solution.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the Township of Gloucester is hereby authorized to enter into a municipal shared services agreement with the Borough of Merchantville to purchase "Brine Solution".

BE IT FURTHER RESOLVED, that the municipal shared services agreement shall be prepared for an initial term of one year and for consideration to be paid by the Borough of Merchantville to the Township of Gloucester in the amount provided therein.

Adopted: January 13, 2020

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Orlando Mercado
President of Council

ATTEST:

_____
Nancy Power, RMC
Township Clerk

R-20:01-033

RESOLUTION AUTHORIZING REMINGTON & VERNICK TO PERFORM ENGINEERING SERVICES FOR THE FY2019 NJDOT TRUST FUND RECONSTRUCTION OF JOHNSON ROAD

WHEREAS, the Township Council of the Township of Gloucester, County of Camden, determined that there is a need for Engineering Services for the FY 2019 NJDOT Trust Fund Reconstruction of Johnson Road from Berlin–Cross Keys Road to Honeysuckle Drive, and

WHEREAS, funds from the New Jersey Department of Transportation (NJDOT) have been allocated toward the construction and inspection costs, and

WHEREAS, there is a need for Engineering Services for the Reconstruction of Johnson Road

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester that the Engineering Services by Remington & Vernick are hereby approved in the amount of $41,462.00.

Adopted: January 13, 2020

_____
President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

REMINGTON
& VERNICK
ENGINEERS

RVE HQ:
232 Kings Highway East
Haddonfield, NJ 08033
O: (856) 795-9595
F: (856) 795-1882

December 11, 2019

Thomas Cardis, Administrator
Township of Gloucester
P.O. Box 8
Blackwood, New Jersey 08012-0008

Subj: FY2019 NJDOT Trust Fund
Reconstruction of Johnson Road
M2019-297

Dear Mr. Cardis:

REMINGTON & VERNICK ENGINEERS has been informed by the New Jersey Department of Transportation (NJDOT) that $379,374.00 of State Aid Funds have been allocated towards the construction and inspection costs of the above captioned project. The intent is to repave the roadway from Berlin-Cross Keys Road to Honeysuckle Drive.

Our original request was for $948,434.00 which would have covered construction and inspection. The project costs are now estimated as follows:

A.	Estimated Construction Cost:	$337,912.00
B.	Engineering and Bidding Cost:	$ 12,708.00
C.	Inspection and Contract Admin. Cost:	$ 27,054.00
D.	Pavement Coring & Analysis Cost:	$ 1,700.00
	Total Estimated Project Cost:	$379,374.00
	NJDOT Funding	$379,374.00
Total Estimated Costs Not Fundable by State Aid:		**$ 0.00**
Total Estimated Professional Fees:		**$ 41,462.00**

The State Aid program is a partial reimbursable/grant program. This means the municipality may invoice the State 75% of the State Aid allotment or the low bid, whichever is less, at the time of *award of the construction contract*. This will allow municipalities to finance the entire project cost minus the 75% of "up-front" money since the State Aid agreement will serve as a financial record for funds being in place at the time of award of the construction contract. Additionally, the municipality can, as in years past, provide for the full project cost and submit an invoice for reimbursement at the completion of the project. Typically it takes approximately four (4) to six (6) weeks from contract award to obtain the initial 75% monies and six (6) months to one (1) year after completion of the project for the State to reimburse the municipalities the entire State Aid amount.

Our office is prepared to begin work immediately on this project upon receipt of your written authorization.

Our Scope of Services, are as follows:

1. Utilize the existing condition base plan(s) to design the roadway improvements to include crosswalks on Johnson Road between Mayflower Court & Erik Court.

2. Prepare the construction plans, specifications, and an engineer's construction estimate for obtaining construction bids for the project.

3. Assist in the bid opening, review of the construction bids, and recommend award of the contract.

4. Provide contract administration and construction inspection services during the construction phase of the project, including the necessary work associated with the NJDOT State Aid reimbursement. We anticipate the construction phase to last 45 calendar days. Furthermore, due to the nature of the project, our inspection will be on a part time basis.

We await your written authorization to begin preparation of the required documents for bidding. If you have any questions, please do not hesitate to contact this office.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.

Annina M. Hogan, P.E., R.A., LEED AP
Principal, Executive Vice President

AMH/AC/mcb

cc: Nancy Power, Clerk
Mayor & Council