AGENDA
GLOUCESTER TOWNSHIP COUNCIL REORGANIZATION MEETING
JANUARY 3, 2020

Pledge of Allegiance to the Flag

Invocation: Reverend Dr. William B. Wilson of the Chews United Methodist Church

Swearing in of Council Members:

Orlando Mercado	**Andrea Stubbs**
Michael Mignone	**Tracy Trotto**

Statement: **Ms. Power, Township Clerk, RMC**

Roll Call:
Mr. Hutchison
Mr. Mercado
Mr. Mignone
Mr. Owens
Mrs. Stubbs
Mrs. Trotto
Mrs. Winters

Nomination of President of Council
Oath of Office

Nomination of Vice President of Council
Oath of Office

Mayor's Appointments read by the Township Clerk

Chief Harkins list of Special Officers and Crossing Guards read by the Township Clerk

RESOLUTIONS:

R-20:01-001 RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF GLOUCESTER

R-20:01-002 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL

R-20:01-003 RESOLUTION OF CONSENT

R-20:01-004 RESOLUTION APPOINTING TOWNSHIP AUDITOR

R-20:01-005 RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

R-20:01-006 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP PLANNING BOARD

R-20:01-007 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HISTORICAL AND SCENIC PRESERVATION COMMITTEE

R-20:01-008 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP MULTIPLE DWELLING COMMISSION

R-20:01-009 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY

R-20:01-010 RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE

R-20:01-011 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT

R-20:01-012 RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER

R-20:01-013 RESOLUTION FOR POLICIES AND PROCEDURES OF THE OFFICE OF THE TAX COLLECTOR FOR YEAR 2020

R-20:01-014 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY

R-20:01-015 RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE ADVISORY COMMITTEE

R-19:01-016 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

R-20:01-017 RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP HISTORICAL AND SCENIC PRESERVATION COMMITTEE

R-20:01-018 RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER TOWNSHIP VETERANS ORGANIZATIONS

R-20:01-019 RESOLUTION APPOINTING COUNCIL LIAISON AND MEMBERS TO GLOUCESTER TOWNSHIP ADVISORY COMMITTEE FOR RECREATION AND PARKS

R-20:01-020 RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2020 AND AUTHORIZING AND FIXING CHARGES ON NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT

R-20:01-021 RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR THE TOWNSHIP OF GLOUCESTER

R-20:01-022 RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER

R-20:01-023 RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT

R-20:01-024 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN

Public portion:

Benediction: Reverend Dr. William B. Wilson of the Chews United Methodist Church

Adjournment

ORLANDO MERCADO
Council President

TRACEY L. TROTTO
Council Vice President

Council Members
DAN HUTCHISON
MICHAEL D. MIGNONE
SCOTT OWENS
ANDREA L. STUBBS
MICHELLE L. WINTERS

GLOUCESTER TOWNSHIP
JOIN THE EXCITEMENT

DAVID R. MAYER
Mayor

THOMAS C. CARDIS
Business Administrator

DAVID F. CARLAMERE, ESQ.
Solicitor

NANCY J. POWER
Township Clerk

MEMO

To: Nancy Power, Township Clerk

From: David R. Mayer, Mayor

Date: December 30, 2019

Re: 2020 Board Appointments

Please list the following appointments on the Council Agenda for January 3rd, 2020.

Blackwood Lake Advisory
Robert Irvine for a 2-year term
Paul Beyers for a 2-year term
Robert Keller for a 2-year term
Kenneth Davidson for a 2-year term

Historic & Scenic Preservation
Dorothy Morley for a 5-year term

Housing Authority
Scott Marks for a 5-year term

1261 Chews Landing-Clementon Rd., at Hider Lane • P.O. Box 8, Blackwood, New Jersey 08012
(856) 228-4000 • FAX: (856) 374-3527 (Clerk) • FAX: (856) 374-3528 (Finance)
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Zoning Board
Frank Simirglia for a 4-year term
Arlene Chiumento for a 4-year term
Dorsett Kelly to serve as Alternate #4 for a 2-year term

Planning Board
Daniel Hutchinson Council Liaison for a 1-year term
Michelle Marks Class IV for a 4-year term
Antonio Guevara Class II for a 1-year term
Andrea McPherson Class IV for a 4-year term
Jaclyn Bradley Class IV for a 4-year term
Gianna Rossia Alternate #1 for a 2-year term
Jason Hojnowski Class I Mayor's Designee

Thank you.

ORLANDO MERCADO
Council President

TRACEY L. TROTTO
Council Vice President

Council Members
DAN HUTCHISON
MICHAEL D. MIGNONE
SCOTT OWENS
ANDREA L. STUBBS
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Solicitor

NANCY J. POWER
Township Clerk

MEMO

To: Nancy Power, Township Clerk

From: David R. Mayer, Mayor

Date: December 30, 2019

Re: 2020 Professional Appointments

Please list the following professional appointments on the Council Agenda for January 3rd, 2020. ***All will serve a 1-year term***.

Municipal Court Chief Prosecutor and Municipal Prosecutor
Daniel H. Long and Christopher F. Long of Wade, Long, Wood & Long, LLC

Municipal General Labor Counsel
Archer & Greiner

Municipal Bond Counsel
Parker McCay

Special Counsel-Special Litigation
Archer & Greiner

Financial Advisor
Acacia Financial Group, Inc.

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Engineer of Sidewalks
Land Dimensions

Engineer of Streets
Remington & Vernick

Engineer of Recreation
Pettit Associates, LLC

Engineer of Storm Drainage
Consulting Engineer Services

Energy Consultant
Blue Sky Power

Redevelopment Planner/Architect
T&M Associates

Media Consultant
Blue Wire Media

Economic Development Consultant
Triad Associates

Redevelopment Engineer
Pettit Associates, LLC

Land Use Attorney
Gibbons P.C.

Architect
J.F. McKernan Jr.

Clinical Social Worker
Michele Selfridge

Grants/CDBG Consultant
Triad Associates

Municipal Auditor
Bowman and Company

Municipal Defender
Glen Leary, Esq.

Substance Abuse Advocate
Genesis

Special Projects Engineer
CME Associates

Tax Appeal Consultant
Professional Property Appraisers, Inc.

Environmental Engineer
CME Associates

Landscape Architect
CME Associates

Special Tax Appeal Consultant
Blau & Blau

GLOUCESTER TOWNSHIP POLICE

DEDICATED TO SERVICE ▪ COMMITTED TO EXCELLENCE

David J. Harkins
CHIEF OF POLICE
FBI NA #247

To: Nancy Power
FROM: Chief David Harkins #122
RE: Request to Appoint Special Officers and Crossing Guards
DATE: December 5, 2109

It is requested that the following individuals be appointed as Special Officers for the year 2020:

Class I:

Hannah Akrigg	Ryan Andrick	Colby Creek	Nicholas Dayton
Nicholas DiEttore	Michael Dilks	Joseph DiPalma	Johnathan Goraj
Brian Hawn	David Honey	Daniel Hurff	Jacob Hunt
Matthew Jefferson	Tyler Kemery	Ryan Kosak	Corin Lewis
Gian Liccketto	Christian Melendez	David Meloni	Jennifer Menke
Nicholas Myers	Tyler Nicolella	Quintin Ownes	Marcon Quinagon
Austin Reynolds	Kevin Ritz	Nicholas Sarin	John Stanley
Kiersten Stone	Mario Tassi		

Class II:

Dominic Coppola	James Dougherty	Chris Jones
James Mondelli	Edward Bryant	

Additionally, the following individuals are to be sworn in as Crossing Guards: Joseph Andricola Sr., Gertrude Bragg, Joan Shupp, Suzanne Van Gronigan, Regina Rillera and Robin Spina.

Thank you for your anticipated cooperation.

Respectfully,

David J. Harkins #122
Chief of Police

DISPATCH: 856-228-4500 ▪ WEB: www.gtpolice.com ▪ EMAIL: police@gtpolice.com
1261 Chews Landing Road, Laurel Springs, New Jersey 08021

R-20:01-001

RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF GLOUCESTER

BE IT RESOLVED by the Township Council of the Township of Gloucester in the County of Camden, that the business of the Township Council be transacted at regular and special meetings in accordance with the following procedure:

1. Call the meeting to order and Pledge to the Flag
2. Invocation
3. Open Public Meetings Statement
4. Roll call of the Township Council in the following order and all Department Heads:
   Mr. Hutchison
   Mr. Mignone
   Mr. Owens
   Mrs. Stubbs
   Mrs. Winters
   Mrs. Trotto
   Mr. Mercado
5. Public Participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
6. Approve minutes of previous meeting.
7. Communications.
8. Reports.
9. Bids.
10. Old Business - Ordinances - Second Reading and Public Hearing
11. New Business - Ordinances - First Reading
12. Resolutions.
13. Motions.
14. Public Participation, which shall be any item the public, chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
15. Reports of Department Heads.
16. Polling of Council.
17. Closed Session (if required)
18. Adjournment.

BE IT FURTHER RESOLVED that the Township Council of the Township of Gloucester reserves the right to change the order of business when necessary to accommodate and for special circumstances.

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-002

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL

WHEREAS, The Township Council of the Township of Gloucester desires to establish standard rules of order and regulations for public participation at Township Council meetings for the purpose of promoting efficiency and a fair opportunity for public comment on issues and concerns when meetings are open to the public, and to assure that the business of the Township can be conducted within a reasonable time, and

WHEREAS, in order to assure that appropriate decorum is maintained during meetings when a member of the public comments to Township Council, it is necessary to establish reasonable guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester as follows:

1. The Township Council shall continue the policy of two (2) public portions at regular meetings of the Township Council.
   - A. The first public portion will be limited to agenda items (Resolutions) (Total of 15 minutes)
   - B. The second public portion will be open for any item of public concern. (Total of 30 minutes)
   - C. The Township Council hereby sets a reasonable time limitation for each speaker, when a portion of the meeting is open for public participation. The first public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The second public portion shall be limited to five (5) minutes per speaker, with a limit of two (2) speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow other members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted.

2. The Township Council hereby sets a reasonable time limitation for each speaker when a portion of any work session or special meeting is open for public participation. The public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted. The public portion shall be open for a total of 15 minutes.

3. Foul, vulgar or coarse language shall not be tolerated.

4. At the sole discretion of Township Council, with the consent of the majority of members of Council present, on issues being presented, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues, or at the discretion of any member of Township Council with the consent of the majority of Township Council present, the speaking time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.

5. A total of thirty (30) minutes shall be permitted at any public portion of the meeting. However, at the discretion of Township Council, with the consent of the majority of members of Township Council present, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.

6. Large groups on single issues are urged to select a spokesperson to present their concerns.

7. Any desired question to specific members of the Township Council shall be directed to Council President for recognition of specific members of Township Council. The intent is to avoid a "back and forth" exchange. Members of Township Council may or may not respond to any public presentment after there has been a completion of the public speakers presentment. Council President or Members of Council may refer specific questions to professionals or Department Heads as appropriate.

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado
ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-003

RESOLUTION OF CONSENT

WHEREAS, the Mayor-Council Plan B form of government under the provisions of the optional Charter Law States, "The executive power of the Municipality shall be exercised by the Mayor", and

WHEREAS, the Mayor has, after consultation with members of Council, appointed the following persons to the positions named, and the terms as set forth beside their name:

Administrative Appointments

Daniel and Christopher Long (Wood	Chief Prosecutor/ Municipal Prosecutor	1 year
Archer & Greiner	General Labor Counsel	1 year
Parker McCay	Bond Counsel	1 year
Archer & Greiner	Spl. Counsel – Special Litigation	1 year

Additional Appointments

Acacia Financial	Financial Advisory Services	1 year
Land Dimensions	Spl. Engineer – Sidewalks	1 year
Remington & Vernick	Spl. Engineer – Streets	1 year
Pettit Associates, Inc.	Spl. Engineer – Recreation	1 year
CES Engineers	Spl. Engineer – Storm Drainage	1 year
Blue Sky Power	Energy Consultant	1 year
T & M Associates	Redevelopment Planner/Architect	1 year
Pettit Associates	Redevelopment Engineer	1 year
Blue Wire Media	Media Consultant	1 year
J. F. McKernan Jr.	Municipal Architect	1 year
Gibbons P.C.	Land Use Attorney	1 year
Triad Associates	Economic Development Consultant	1 year
Michele Selfridge	Clinical Social Worker	1 year
Triad Associates	Grants/ CDBG Consultant	1 year
Genesis	Substance Abuse Advocate	1 year
Professional Prop. Appraisers, Inc	Tax Appeal Consultant	1 year
CME Associates	Environmental Engineer	1 year
CME Associates	Landscape Architect	1 year
CME Associates	Special Projects Engineer	1 year
Blau & Blau	Special Tax Appeal Consultant	1 year

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, that the consent of the Council be and is hereby given to the above appointments of the Mayor of the Township of Gloucester.

Adopted: January 3, 2020

President of Council
Orlando Mercado

ATTEST:

Township Clerk, RMC
Nancy Power

R-20:01-004

RESOLUTION APPOINTING THE TOWNSHIP AUDITOR

WHEREAS, N.J.S.A. 40A:5-4 requires that every municipality shall have an annual audit of its books, accounts and financial transactions by a Registered Municipal Accountant of New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, New Jersey, that Robert Nehila of Bowman & Company be and is hereby appointed Registered Municipal Accountant of the Township of Gloucester for the year January 1, 2020 to December 31, 2020 to perform the Professional Services ordinarily provided by a Registered Municipal Accountant of the State of New Jersey and to receive such compensation as may be reasonable for such services. Said is authorized by law to practice a recognized profession in the State of New Jersey which practice is regulated by the laws of this State; to wit; the profession of Registered Municipal Accountant. These professional services are necessary and are required by this municipality.

BE IT FURTHER RESOLVED that notice of this resolution shall be published in a newspaper of general circulation as required by law within ten (10) days of passage.

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-005

RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Agency Compliance Officer (P.A.C.O.)

Thomas Cardis January 3, 2020 - December 31, 2020

Adopted: January 3, 2020

ATTEST:

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy J. Power

R-20:01-006

RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP PLANNING BOARD

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Planning Board

Daniel Hutchison	Class III	1 year	January 3, 2020 to December 31, 2020

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-007

RESOLUTION APPOINTING MEMBERS TO THE HISTORICAL AND SCENIC PRESERVATION COMMITTEE

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Historical and Scenic Preservation Committee

Dorothy Morley	5 years	January 3, 2020 to December 31, 2024

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk
Nancy Power

R-20:01-008

RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP MULTIPLE DWELLING COMMISSION

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Multiple Dwelling Committee

Thomas Cardis	1 year	January 3, 2020 to December 31, 2020
David Mayer	1 year	January 3, 2020 to December 31, 2020

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-009

RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Housing Authority

Scott Marks	5 years	January 3, 2020 to December 31, 2024

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-010

RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Blackwood Lake Advisory Committee

Robert Irvine	2 years	January 3, 2020 to December 31, 2021
Paul Beyers	2 years	January 3, 2020 to December 31, 2021
Robert Keller	2 years	January 3, 2020 to December 31, 2021
Kenneth Davidson	2 years	January 2, 2020 to December 31, 2021

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-011

RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Zoning Board of Adjustment

Frank Simiriglia	4 years	January 3, 2020 to December 31, 2023
Arlene Chiumento	4 years	January 3, 2020 to December 31, 2023
Dorsett Kelly	2 years	January 3, 2020 to December 31, 2021

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-012

RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Defender

Glen Leary	1 year	January 3, 2020 to December 31, 2020

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-013

RESOLUTION FOR POLICIES AND PROCEDURES FOR THE OFFICE OF THE TAX COLLECTOR FOR YEAR 2020

WHEREAS, the Township of Gloucester is able to set policies and procedures for the office of the Tax Collector that allows for the best fiscal interest of the municipality,

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector, is hereby authorized and directed to the following:

TAXES

1. Interest on taxes shall be 8% on the first $1,500 of the delinquency and 18$ on all subsequent delinquency until the account is paid in full. All accounts have a 10-day grace period during each quarter when taxes are due.

2. A year end penalty of 6% for taxpayers with a delinquency in excess of $10,000 who fail to pay the delinquency before the end of the year.

3. A tax sale of all delinquent accounts for the 2020 Municipal Taxes and any municipal charges will be held no later than end of December 2020.

4. Delinquent tax accounts in the amount of +/- $10.00 may, at the discretion of the tax collector be cancelled prior to the end of the year.

5. Charges for checks returned by the bank shall be $25.00.

6. Charges for Replacements of Loss Tax Sale Certificates shall be $100.00.

7. Charges for Certificates of Redemptions shall be $25.00 per certificate for the first request and $50.00 per certificate for additional requests.

8. All Tax Sale Liens shall be redeemed through certified funds only (Cash, cashier's check).

9. All payments clearing items from tax sale, must be certified funds only (Cash, cashier's check).

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided by the Township Clerk to the Tax Collector.

ADOPTED: January 3, 2020

_____
President of Council
Orlando Mercado

_____
Township Clerk, RMC
Nancy Power

R-20:01-014

RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP HOUSING AUTHORITY

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Housing Authority

Scott Owens	1 Year	January 3, 2020 to December 31, 2020

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-015

RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE ADVISORY COMMITTEE

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to the Blackwood Lake Advisory Committee

Michelle Winters	1 Year	January 3, 2020 to December 31, 2020

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-016

RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Municipal Utilities Authority

Orlando Mercado	1 Year	January 3, 2020 to December 31, 2020

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-017

RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP HISTORICAL AND SCENIC PRESERVATION COMMITTEE

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Historical and Scenic Preservation Committee

Andrea Stubbs	1 Year	January 3, 2020 to December 31, 2020

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-018

RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER TOWNSHIP VETERANS COMMITTEES

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to all Gloucester Township Veterans Committees

Tracey Trotto	1 Year	January 3, 2020 to December 31, 2020

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-019

RESOLUTION APPOINTING COUNCIL LIAISON AND MEMBERS TO THE GLOUCESTER TOWNSHIP ADVISORY COMMITTEE FOR RECREATION AND PARKS

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Advisory Committee for Recreation and Parks

Michael Mignone	1 Years	January 3, 2020 to December 31, 2021
Nicholas Trotto	2 Years	January 3, 2020 to December 31, 2021
Debi Carr – Special Needs	2 Years	January 3, 2020 to December 31, 2021
Christopher Pisani - General	2 Years	January 3, 2020 to December 31, 2021
Jeff Friedman	2 Years	January 3, 2020 to December 31,2021

Adopted: January 3, 2020

President of Council
Orlando Mercado

ATTEST:

Township Clerk, RMC
Nancy Power

R-20:01-020

RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2020 AND AUTHORIZING AND FIXING THE CHARGES FOR NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT

BE IT RESOLVED by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey as follows:

1. That the schedule of Regular and Executive Session meetings of the Township Council of the Township of Gloucester as set forth in the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for 2020" (a copy of which is attached hereto and made a part hereof) be and hereby is established and adopted for 2020; and that the Regular and Executive Session Meetings of the Township Council shall be held in accordance therewith and at the times, places and dates therein established.

2. That during the year 2020, the Township Council of the Township of Gloucester, from time to time, may hold Special Meetings or Emergency Meetings, as the occasion may arise, and that adequate notice thereof shall be provided by the Township Clerk as required by law.

3. That all advance written notices of meetings of the Township Council required by law shall be prominently posted by the Township Clerk on the bulletin board located in the Municipal Building for such or similar announcements.

4. That all advance written notices of meetings of the Township Council required by law shall be mailed, telephoned, telegrammed or hand delivered to the official newspapers, free of any charge therefore.

5. That all advance written notices of any Regular, Executive Session, Special, Emergency or rescheduled meeting of the Township Council requested by any person shall be mailed to such person within the time prescribed by law upon prepayment by such person of a fee of $10.00 to cover the costs of providing such notice. News media shall be exempt from such fee.

Any person desiring that copies of said notices be mailed to him or her shall make a request in writing therefore to the Township Clerk designating the post office address to which such notice shall be mailed and shall be required to advise the Clerk in writing of any subsequent change of mailing address during the year. The prepayment of the aforesaid fee shall entitle said person to the aforesaid notices for the year; and thereafter a new request must be made each in the succeeding year.

6. That the Township Clerk shall file a copy of the Annual Schedule of Regular and Executive Session Meetings of the Township Council as well as copies of all other notices of meetings required by law and to post the same on the bulletin board reserved for such notices; and a copy of the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for the remainder of the year 2020" shall be posted on the bulletin board within seven (7) days from the date hereof and further maintained posted with any revisions thereof throughout the year.

Adopted: January 3, 2020

_____
President Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

NOTICE OF ANNUAL SCHEDULE OF REGULAR AND EXECUTIVE SESSION MEETINGS OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER FOR THE YEAR 2020

January 13, 2020
January 27, 2020
February 10, 2020
February 24, 2020
March 9, 2020
March 23, 2020
April 13, 2020
April 27, 2020
May 11, 2020
May 27, 2020 (Wednesday)
June 8, 2020
June 22, 2020

July 13 2020
July 27, 2020
August 10, 2020
August 24, 2020
September 14, 2020
September 28, 2020
October 14, 2020 (Wednesday)
October 26, 2020
November 9, 2020
November 23, 2020
December 14, 2020
December 28, 2020

EXECUTIVE SESSION MEETINGS

January 6, 2020
February 3, 2020
March 2, 2020
April 6, 2020
May 4, 2020
June 1, 2020

July 6, 2020
August 3, 2020
September 9, 2020 (Wednesday)
October 5, 2020
November 2, 2020
December 7, 2020

Regular Session and Executive Session Meetings of the Township Council shall be held on the above dates at 7:30 pm (prevailing time) at the Gloucester Township Municipal Building, Chews Landing Road, Chews Landing, New Jersey.

Nancy Power
Township Clerk, RMC

I hereby certify that the foregoing is a true copy of a document adopted by the Township Council of the Township of Gloucester on January 3, 2020.

Nancy Power
Township Clerk, RMC

R-20:01-021

RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR THE TOWNSHIP OF GLOUCESTER

WHEREAS, it is necessary that legal depositories of the funds of Gloucester Township be designated for the year 2020;

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Gloucester, County of Camden, that the following banking institutions be and are hereby designated as legal depositories of funds of the Township of Gloucester, County of Camden, for the year 2020.

TD Bank
1235 Blackwood-Clementon Road
Clementon, N.J. 08021

PNC Bank of NJ
1485 Blackwood-Clementon Road
Clementon, N.J. 08021

Bank of America
1345 Chews Landing Road
Laurel Springs, N.J. 08021

Wells Fargo
1411 Blackwood Clementon Rd.
Clementon, NJ 08021

Citizens Bank
1101 White Horse Pike
Voorhees, New Jersey 08043

Ocean First Bank
1320 N. Black Horse Pike
Glendora, NJ 08029

The South Jersey Credit Union
1615 Hurffville Rd.
Deptford, NJ 08096

Santander Bank
100 Berlin Rd.
Clementon, NJ 08021

Columbia Bank
505 Berlin-Cross Keys Road
Sicklerville, N.J. 08081

Beneficial Savings Bank
483 Berlin-Cross Keys Road
Sicklerville, N.J. 08081

Republic Bank
1400 Blackwood Clementon Rd.
Clementon, NJ 08021

Bryn Mawr Trust
1651 Blackwood Clementon Road
Blackwood, NJ 08012

William Penn Bank
701 Erial Rd.
Pine Hill, NJ 08021

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado

_____
Township Clerk, RMC
Nancy Power

R-20:01-022

RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER

BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, that disbursements from the General Account of the various banking institutions maintained by the Township of Gloucester shall be made by checks signed by any three (3) of the following persons:

Mayor	Or, in absence Business Admin. Or President of Council or Twp. Clerk
Treasurer	Or, in absence Township Clerk
Business Admin.	Or, in absence Township Clerk

BE IT FURTHER RESOLVED, that the payroll checks shall be signed by facsimile by either of the following:

Treasurer	Or, in absence Business Administrator

BE IT FURTHER RESOLVED, that the Tax, Title, Lien Redemption, and Premium Account checks shall be signed by facsimile by either of the following:

Mayor	Or, in absence Business Admin. Or President of Council or Twp. Clerk
Treasurer	Or, in absence Township Clerk
Business Admin.	Or, in absence Township Clerk
Tax Collector	Or, in absence Asst. Tax Collector

BE IT FURTHER RESOLVED, that all previous resolutions as to signatories with respect to the accounts referred to herein be and are hereby rescinded.

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-023

RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Section 3d of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public with the jurisdictional boundaries of the body of such meeting;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, State of New Jersey, that the following are hereby designated as official newspapers and for the aforesaid purposes;

The Courier Post

The Philadelphia Inquirer

It is the opinion of this body that the Courier Post and the Inquirer have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Adopted: January 3, 2020

_____
President of Council
Orlando Mercado

ATTEST:

_____
Township Clerk, RMC
Nancy Power

R-20:01-024

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Gloucester, County of Gloucester, State of New Jersey, that the following requirements be a part of the **2020 Cash Management Plan**, and be adhered to:

I. Cash Management and Investment Objectives

A. Preservation of capital;
B. Adequate safekeeping of assets;
C. Maintenance of liquidity to meet operating needs;
D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

A. The following banks are hereby designated as legal depositories for all municipal funds:
1. Citizens Bank
2. Columbia Savings Bank
3. Bank of America
4. Beneficial Bank
5. New Jersey State Cash Management Fund
6. PNC Bank
7. Ocean First Bank
8. TD National Bank
9. Wells Fargo
10. South Jersey Federal Credit Union
11. Santander Bank
12. Republic Bank
13. Bryn Mawr Trust
14. William Penn

B. Each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
C. This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

III. Cash Management

A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Gloucester, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
B. The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer/Treasurer;
D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
B. Government money market mutual funds;
C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;

F. Local Government investment pools;
G. New Jersey State Cash Management Fund;
H. Repurchase agreements of fully collateralized securities.

V. Authority for Investment Management

A. The Chief Financial Officer / Treasurer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

VI. Safekeeping

A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

VII. Procedures for Disbursement of Funds

A. Payments shall be prepared by the Chief Financial Officer / Treasurer and submitted to Mayor and Township Council for their approval;
B. No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer prior to approval of the Township Council, except for:
   1. Debt Service payments;
   2. Investments;
   3. Payroll turnovers to agency accounts;
C. Tax payments to Camden County, the Gloucester Township Board of Education, and the Black Horse Pike Regional Board of Education shall be made in accordance with schedules provided by each taxing district;
D. Checks approved for payment shall be signed by any of the following three; 1) the Mayor, 2) the Treasurer, 3) the Business Administrator, 4) the Clerk and 5) President of Council. All three signatures must be an original signature;
E. Checks paid from the following accounts must contain three signatures:
   1. Current Fund Account;
   2. General Capital Fund Account;
   3. Developers Escrow Account;
   4. Animal Control Account;
   5. Trust Other Account;
   6. Affordable Housing Account;
   7. Encroachment Account;
   8. Recreation Account;
   9. Workers' Compensation
   10. Disability Account;
   11. Grant Rehab Mortgage Account;
   12. Special Developers Recreation Account;
   13. Unemployment Account;
   14. Multiple Dwelling Account;
   15. Municipal Open Space;
   16. Flexible Spending Account
   17. Police Forfeiture Account;
   18. Sloan Legacy Account
F. Checks paid from the following account only requires one signature: Shall be signed by the Business Administrator or Chief Financial Officer/Treasurer
   1. Payroll Account
G. Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer / Treasurer.
H. Checks paid from the following account require three signature: Shall be signed by the Business Administrator, Mayor, Township Clerk, Tax Collector, Chief Financial Officer/Treasurer, or Assistant Tax Collector
   1. Tax, Title, Lien, Redemption and Premium Accounts

VIII. Reporting

A. The Chief Financial Officer / Treasurer shall report to Mayor and Township Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;
   A. The Chief Financial Officer / Treasurer shall also report to Mayor and Township Council the available cash in each fund and/or bank account.
   B. Audit
   C. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted: January 3, 2020

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy Power