

**GLOUCESTER TOWNSHIP COUNCIL MEETING
JANUARY 13, 2020
MUNICIPAL BUILDING, CHEWS LANDING, NEW JERSEY**

Pledge Allegiance to the Flag

Invocation: Reverend Canon Richard Wrede

Statement: Mr. Mercado read a statement setting forth the time, date and place of this meeting, that it was properly advertised, posted and filed in the Office of the Township Clerk pursuant to the Open Public Meetings Act.

Roll Call:	Mr. Hutchison	Mr. Carlamere, Solicitor
	Mr. Owens	Mr. Cardis, Business Administrator-abs.
	Mrs. Stubbs-abs.	Mrs. Power, Township Clerk, RMC
	Mrs. Winters	Mr. Lechner, Community Development
	Mr. Mignone	Chief Harkins, Police
	Mrs. Trotto	Mr. Chadwell, Township Engineer
	Mr. Mercado	

PUBLIC PORTION:

Mr. Mercado opened the public portion.

Peter Heinbaugh of Morningstar Court asked council, in regards to Resolution 32, if there were more townships participating in the brine solution shared service. Mr. Carlamere stated the requests come in at different times. Mr. Heinbaugh asked council, in regards to Resolution 30 changing the project amount, what the original capital budget amount was for the project. Mr. Mercado explained this is an ongoing project for several years with several phases. Mr. Chadwell explained the scope of the project. Mr. Heinbaugh asked council why a boiler repair was categorized under a capital project. Mr. Mercado provided information as to the condition of the boiler and urgency in repair. Mr. Mercado advised Mr. Heinbaugh to follow up with Mr. Cardis.

There being no further comment, the public portion was closed.

The Township Clerk read the Mayor's Appointments:

Planning Board

Patrick Thomas – 4 year term

Scott Owens made a motion to accept the appointment, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 5-0.

**RESOLUTIONS:
CONSENT AGENDA**

R-20:01-025

RESOLUTION AUTHORIZING PAYMENT OF BILLS

BE IT RESOLVED BY THE Township Council of the Township of Gloucester, in the County of Camden, that the following bills are approved by the Township Council in accordance with the provisions of Ordinance 0-82-16 and certified by the Chief Financial Officer that the claims are proper obligation of the township, that adequate funds are available to honor these claims in the account indicated and the claim should be paid:

CURRENT ACCOUNT

Per attached computer readout of the claims presented in the amount of \$ 8,260,589.21

CAPITAL ACCOUNT

Per attached computer read out of the claims presented in the amount of \$ 389,055.57

DEVELOPERS ESCROW

Per attached computer read out of the claims presented in the amount of \$ 21,381.75

TRUST

Per attached computer readout of the claims presented in the amount of \$ 36,293.51

ANIMAL

Per attached computer readout of the claims presented in the amount of \$ 34,934.04

MANUAL CHECKS

Per attached computer readout of the claims presented in the amount of \$ 370,455.63

Adopted: January 13, 2020

ATTEST:

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: Mr. Owens abstained from Purchase Order 20-0079 Invoices 4172065, 4172518, 4171486, 4171497. All in favor. Motion carried. 6-0.

R-20:01-026

**RESOLUTION SETTING FORTH THE DAYS IN WHICH
THE ADMINISTRATION OFFICES WILL BE CLOSED**

JANUARY 20 th	MARTIN LUTHER KING DAY
FEBRUARY 17 th	PRESIDENT’S DAY
MAY 25 th	MEMORIAL DAY
JULY 2 nd	INDEPENDENCE DAY
SEPTEMBER 7 th	LABOR DAY
OCTOBER 12 th	COLUMBUS DAY
NOVEMBER 11 th	VETERAN’S DAY
NOVEMBER 26 th	THANKSGIVING DAY
DECEMBER 23 rd and 24 th	CHRISTMAS HOLIDAYS
DECEMBER 31 st , 2020	NEW YEAR’S DAY - 2021

Adopted: January 13, 2020

Council President
Orlando Mercado

ATTEST:

Township Clerk, RMC
Nancy Power

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 6-0.

R-20:01-027

**RESOLUTION ADOPTING A TEMPORARY BUDGET FOR THE
TOWNSHIP OF GLOUCESTER FOR 2020**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payment is to be made prior to the final adoption of the annual Municipal Budget, Temporary Appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, Temporary Appropriations shall be adopted within the first 30 days of the Municipality's fiscal year, and shall not exceed 26.25% of the prior's year's adopted Budget, exclusive of appropriations made for Debt Service, Capital Improvements and Public Assistance; and

WHEREAS, the total amount appropriated in the 2019 Municipal Budget, as detailed above, was \$63,838,627.63; and

WHEREAS, 26.25% of the above amount is \$16,757,639.76

NOW, THEREFORE, BE IT RESOLVED, that an additional sum of \$3,500,000.00 be appropriated for Debt Service, Capital Improvements and Public Assistance, for a total Temporary Budget of \$20,257,639.76.

BE IT FURTHER RESOLVED, by the Mayor and the Township Council, that following Temporary Appropriations be approved.

Adopted: January 13, 2020

President of Council
Orlando Mercado

ATTEST:

Township Clerk, RMC
Nancy Power

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 6-0.

R-20:01-028

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL TAX SALE
CERTIFICATES #19-00963 AND REFUND THE LIEN HOLDER FOR ERRONEOUS
LIEN DUE TO TOWNSHIP OWNED PROPERTY**

WHEREAS, on December 27, 2019 Certificate of Sale #19-00963, was sold to US Bk Cust for Pro Cap 8 for delinquent taxes for Block 18301, Lot 13.02, assessed to Lakeside Business Park, Inc. in the amount of \$4,667.30 and;

WHEREAS, the certificate was sold in error due to the property was deeded to the Gloucester Township MUA for a pumping station,

WHEREAS, the Tax office and the Tax Assessor's office was just informed of this deed transfer after the tax sale took place on December 27, 2019,

WHEREAS, the lien holder has been informed that we are issuing a refund,

THEREFORE, BE IT RESOLVED, by Mayor and Council of the Township of Gloucester are hereby authorizing the tax collector to cancel the certificate and issue a refund.

Certificate #19-00963 Amount \$4,667.30

Adopted: January 13, 2020

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 6-0.

R-20:01-029

RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997

WHEREAS, the Tax Collector of Gloucester Township has previously issued a tax sale certificate to DSHC Enterprises, LLC, which certificate is dated December 27, 2018 covering premises commonly known as and referred to as Block 11302, Lot 38 as set out on the municipal tax map then in use which certificate bears number 18-00431,

WHEREAS, the lienholder has indicated to the Tax Collector that the original certificate was lost and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto;

NOW THEREFORE, BE IT RESOLVED by the Council of the Township of Gloucester, that the Tax Collector of the municipality be and is hereby authorized, upon receipt of the appropriately executed notarized Loss Affidavit, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997;

BE IT FURTHER RESOLVED, that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

Adopted: January 13, 2020

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 6-0.

R-20:01-030

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 – FINAL ADJUSTMENT ASPHALT PAVING SYSTEMS, INC. CHERRYWOOD ROAD IMPROVEMENT PROGRAM PHASE 8

WHEREAS, it was necessary to make changes in the scope of work to be completed in the Cherrywood Road Improvement Program Phase 8; and

WHEREAS, Change Order - Final Adjustment was developed to itemize and authorize those changes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester that Change Order No.1 - Final Adjustment is hereby authorized and approval is hereby granted to revise the contract cost from \$248,400.00 to \$199,558.12.

Adopted: January 13, 2020

President of Council
Orlando Mercado

ATTEST:

Township Clerk, RMC
Nancy Power

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 6-0.

R-20:01-031

RESOLUTION AUTHORIZING THE TOWNSHIP OF GLOUCESTER TO ACCEPT A SUB-GRANT AWARD FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THE 2019 FEDERAL FISCAL YEAR FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) AND THE EMERGENCY MANAGEMENT AGENCY ASSISTANCE (EMAA) PROGRAMS AND FOR THE TOWNSHIP'S CHIEF FINANCIAL OFFICER TO CERTIFY THE AVAILABILITY OF FUNDS

WHEREAS, the Township of Gloucester, Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant, Award FY19-EMPG-EMAA-0415 from the New Jersey State Police Office of Emergency Management. The Subgrant, consisting of a total amount of \$10,000.00, including \$10,000.00 Federal Award, is for the purpose of enhancing Gloucester Township's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the sub-grant award incorporates all conditions and representations contained or made in application and notice of award #FY19-EMPG-EMAA-0415, CFDA#L97.042 for the sub-award grant period of 7/1/19 to 6/30/20; and

WHEREAS, the Gloucester Township Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Police Office of Emergency Management; and

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Gloucester hereby accepts the award of the FY2019 Homeland Security Emergency Management Performance Grant Program Sub-grant in the amount of \$10,000.00 Federal funds from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED, the Gloucester Township Administrator, the County Chief Fiscal Officer and the Gloucester Township Director of Emergency Management are authorized to accept and sign the appropriate sub-grant award documents; and

BE IT FURTHER RESOLVED, copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; the Director of the Division of Local Emergency Management; Office of the Treasury and the Camden County Office of Emergency Management.

Adopted: January 13, 2020

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 6-0.

R-20:01-032

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY AUTHORIZING THE ENTERING INTO A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF MERCHANTVILLE FOR THE PURCHASE OF "BRINE SOLUTION"

WHEREAS, the Township Council of the Township of Gloucester has determined that entering into a shared services agreement with the Borough of Merchantville to purchase Brine

Solution can significantly decrease cost incurred by the Township of Gloucester and the Borough of Merchantville and continue and or increase and improve services to both Township and Borough of Merchantville, and

WHEREAS, The Borough of Merchantville is in agreement with entering into a shared services agreement for the purchase of Brine Solution.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the Township of Gloucester is hereby authorized to enter into a municipal shared services agreement with the Borough of Merchantville to purchase “Brine Solution”.

BE IT FURTHER RESOLVED, that the municipal shared services agreement shall be prepared for an initial term of one year and for consideration to be paid by the Borough of Merchantville to the Township of Gloucester in the amount provided therein.

Adopted: January 13, 2020

Orlando Mercado
President of Council

ATTEST:

Nancy Power, RMC
Township Clerk

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 6-0.

R-20:01-033

**RESOLUTION AUTHORIZING REMINGTON & VERNICK TO PERFORM
ENGINEERING SERVICES FOR THE FY2019 NJDOT TRUST FUND
RECONSTRUCTION OF JOHNSON ROAD**

WHEREAS, the Township Council of the Township of Gloucester, County of Camden, determined that there is a need for Engineering Services for the FY 2019 NJDOT Trust Fund Reconstruction of Johnson Road from Berlin–Cross Keys Road to Honeysuckle Drive, and

WHEREAS, funds from the New Jersey Department of Transportation (NJDOT) have been allocated toward the construction and inspection costs, and

WHEREAS, there is a need for Engineering Services for the Reconstruction of Johnson Road

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester that the Engineering Services by Remington & Vernick are hereby approved in the amount of \$41,462.00.

Adopted: January 13, 2020

President of Council
Orlando Mercado

ATTEST:

Township Clerk, RMC
Nancy Power

Mr. Mignone made a motion to accept the appointment, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 6-0.

PUBLIC PORTION:

Mr. Mercado opened the public portion.

Denise Coyne of Chews Landing Rd asked council if tax abatements are only available for redevelopment areas. Mr. Lechner stated they are allowed. Mr. Carlamere explained tax abatements. Mrs. Coyne asked council the differences between a PILOT and tax abatement. Mr. Carlamere explained. Mrs. Coyne asked what the longest term is for a PILOT. Mr. Mercado stated 30 years. Mr. Carlamere outlined the processes for tax abatements. Mr. Lechner explained rehabilitation areas, redevelopment plans, and redevelopment studies.

Ray Polidoro of Erial expressed his concerns with having difficulty hearing the professionals. Mr. Polidoro requested a second microphone.

Paul Krugg of Blackwood Estates reiterated what he has done since December 9th regarding redevelopment plans in the township. Mr. Mercado explained that at that time, the country went into recession and projects came to a halt. Mr. Krugg expressed his unhappiness with lack of parking signs at the library and Rite-Aid. Mr. Mercado stated he will revisit this redevelopment plan. Mr. Lechner asked for Mr. Krugg's previous questions to be sent via email.

Sam Sweet of Erial expressed his concern with his OPRA request being denied. Mr. Carlamere explained that the documents requested were for work notes. Mrs. Power asked Mr. Sweet what is his description of work papers. Mrs. Power described the budget documents that are filed in the Clerk's Office. Mr. Carlamere explained how departments create supply budgets.

Paul Krugg of Blackwood Estates requested information about agendas for workshops. Mr. Mercado explained what a workshop entails. Mr. Mercado informed Mr. Krugg that he is more than welcome to attend all of the meetings. Council members explained Planning Board and Zoning Board meetings.

Sam Sweet of Erial asked council where the budget comes from. Mr. Mercado explained the process. Mr. Mercado explained what the council budget committee receives in regards to passing the budget.

There being no further comment, the public portion was closed.

POLLING OF COUNCIL:

Mr. Hutchison thanked everyone for coming out.

Mr. Owens congratulated his fellow council members that were sworn in and the township professionals. Mr. Owens thanked Chief Harkins and the first responders. Mr. Owens discussed the township celebrating its 325th year with various events throughout the year. Mr. Owens explained the Recycle Coach application for smart phones.

Mrs. Winters thanked everyone for coming out and made residents aware of the Lindsay's Law passed today stopping expenses previously passed on to donors who donate organs.

Mr. Mignone stated January 8th is Donor Day because 1 donor can save 8 lives. Mr. Mignone thanked everyone for coming out this evening.

Mrs. Trotto thanked everyone for coming out.

Mr. Mercado stated next Monday is Martin Luther King Jr. Day of Service in the township. Mr. Mercado invited residents to register on the township website for the day of service.

Mr. Owens made a motion to adjourn, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 6-0.

Respectfully submitted,

Nancy Power
Township Clerk, RMC

President of Council
Orlando Mercado