



1. Complete the top portion only of the attached application.
2. Please provide a Certificate of Insurance in the amount of \$1,000,000 single limit listing “Gloucester Township” as additionally insured.  
(Certificate should indicate insurance against claims for personal injury and property damage. Insurance shall cover collapse, explosive hazards, underground work by equipment on the street and include protection against liability from completed operations)
3. Please provide a sketch or map of the opening.
4. Please provide separate checks for each of the following fees made payable to “The Township of Gloucester”:
  - A. Non-refundable Application Fee in the amount of \$50.00.
  - B. Non-refundable Engineer Review Fee in the amount of \$275.00.
  - C. For excavations less than or equal to 36 sq. ft., please provide a Performance Guaranty in the amount of \$1,200.00.
  - D. For excavations greater than 36 sq. ft., the amount of the Performance Guaranty will be determined by the Engineer. Once the Engineer reviews the initial application, you will be provided with the proper amount.
  - E. Engineer Inspection Fee Escrow in the amount of \$500.00
5. Once the application is approved and all payments received, the permit will be issued. This permit expires 90 days from the date of issue.
  - A. The Inspection Fee Escrow for residential curb cuts is \$300.00.
6. Once the project is complete, please contact the Engineer directly for inspection at 856-795-9595 ext. 1131.
7. Upon the Engineer’s approval, the Performance Guaranty will be released once a Maintenance Guaranty is provided for a period of 2 years.

\*\*\*Please note, each street opening is a separate application and may be subject to multiple Engineer Review Fees, that will be determined by the Engineer\*\*\*



**Always remember to call before you dig to prevent damage.  
1-800-272-1000**



# STREET OPENING APPLICATION

APPLICATION # \_\_\_\_\_

ORDINANCE O-76-11 / O-76-21 / O-19-10

PERMIT # \_\_\_\_\_

## LOCATION & DESCRIPTION OF OPENING

OWNER: \_\_\_\_\_

STREET: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PURPOSE OF OPENING:

- |  |   |
|--|---|
| <input type="checkbox"/> Installation of Gas Service         | <input type="checkbox"/> Installation of Water Service    |
| <input type="checkbox"/> Installation of Gas Main            | <input type="checkbox"/> Installation of Water Main       |
| <input type="checkbox"/> Installation of Cathodic Protection | <input type="checkbox"/> Emergency Repair - Water Service |
| <input type="checkbox"/> Emergency Repair - Gas Service      | <input type="checkbox"/> Emergency Repair - Water Main    |
| <input type="checkbox"/> Emergency Repair - Gas Main         | <input type="checkbox"/> Emergency Repair - Sewer Service |
| <input type="checkbox"/> Renewal of Gas Service              | <input type="checkbox"/> Emergency Repair - Sewer Main    |

PHONE #: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

Other: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE OF OPENING: \_\_\_\_\_

PHONE #: \_\_\_\_\_

APPROX. COMPLETION DATE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

LENGTH OF OPENING: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

WIDTH OF OPENING: \_\_\_\_\_

PHONE #: \_\_\_\_\_

AREA OF OPENING (SQ FT): \_\_\_\_\_

CERTIFICATE OF INSURANCE: \_\_\_\_\_

COST OF WORK: \_\_\_\_\_

SKETCH ATTACHED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NOTICE TO UTILITIES: \_\_\_\_\_

EMAIL: \_\_\_\_\_

\*\*\*\*\*

### FOR OFFICE USE ONLY

SUBMISSION TO ENGINEER DATE: \_\_\_\_\_

APPLICATION FEE: \$ \_\_\_\_\_ DATE: \_\_\_\_\_

ENGINEER REVIEW DATE: \_\_\_\_\_

ENGINEER REVIEW FEE: \$ \_\_\_\_\_

APPROVE

DISAPPROVE

INSPECTION FEES: \_\_\_\_\_

UTILITY CO. BOND FILED: \_\_\_\_\_

FINAL INSPECTION APPROVAL: \_\_\_\_\_

PERFORMANCE GUARANTY: (**RESIDENTIAL**)

RELEASE UNEXPENDED INSPECTION ESCROW: \$ \_\_\_\_\_

≤ 36 SQ. FT. : \$ \_\_\_\_\_

RELEASE PERFORMANCE GUARANTY: \_\_\_\_\_

> 36 SQ. FT. : \$ \_\_\_\_\_

(**RESIDENTIAL**)

INSPECTION ESCROW # \_\_\_\_\_

MAINTENANCE GUARANTY: \$ \_\_\_\_\_

INSPECTION FEE ESCROW: \$ \_\_\_\_\_

(**RESIDENTIAL**)

DATE: \_\_\_\_\_ EXPIRES \_\_\_\_\_

PERMIT ISSUE DATE: \_\_\_\_\_