

GLOUCESTER TOWNSHIP COUNCIL MEETING

NOVEMBER 8, 2021

PLEDGE ALLEGIANCE TO THE FLAG

INVOCATION: Deacon Peter Shoemaker, Jr.

COMMENCEMENT STATEMENT: Mr. Mercado

ROLL CALL:

Mr. Hutchison
Miss Grace
Mr. Mignone
Mrs. Stubbs
Mrs. Winters
Mrs. Trotto
Mr. Mercado

Mr. Carlamere, Solicitor
Mr. Cardis, Business Administrator
Mrs. Power, Township Clerk, RMC
Mr. Lechner, Community Development
Chief Harkins, Police
Mr. Chadwell, Township Engineer

PUBLIC PORTION: Public participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.

WAIVE THE READING AND ACCEPT THE MINUTES:

Regular Session:

October 13, 2021
October 25, 2021

ORDINANCE(S) FIRST READING:

O-21-13 **ORDINANCE FIXING THE COMPENSATION OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF GLOUCESTER IN THE COUNTY OF CAMDEN**

CONSENT AGENDA:

- R-21:11-312 **RESOLUTION AUTHORIZING PAYMENT OF BILLS**
- R-21:11-313 **RESOLUTION AUTHORIZING REFUNDS FROM THE DEPARTMENT OF FINANCE**
- R-21:11-314 **RESOLUTION AUTHORIZING THE SOLICITING OF RFQ'S VIA THE GLOUCESTER TOWNSHIP WEBSITE FOR VARIOUS PROFESSIONAL SERVICES**
- R-21:11-315 **RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY AUTHORIZING DAVID F. CARLAMERE ESQ. TO COMMENCE FORECLOSURE OF TAX SALE CERTIFICATES**
- R-21:11-316 **RESOLUTION AUTHORIZING THE ADVERTISING OF BIDS FOR A 7 TON DIRT ROLLER (CAPITAL LINE ITEM I-9) FOR THE DEPARTMENT OF PUBLIC WORKS**

REGULAR AGENDA:

- R-21:11-317 **RESOLUTION TO MAKE BUDGET TRANSFERS BETWEEN APPROPRIATIONS IN THE CY 2021 GENERAL FUND BUDGET**

GT E-GOV ACCESS

PUBLIC PORTION: Public participation, which shall be any item the public chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.

POLLING OF DIRECTORS

POLLING OF COUNCIL

(If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER PURSUANT TO N.J.S.A. 10:4-6 ET SEQ. OF THE OPEN PUBLIC MEETINGS ACT

ADJOURN

**ORDINANCE FIXING THE COMPENSATION OF OFFICERS AND EMPLOYEES OF
THE TOWNSHIP OF GLOUCESTER IN THE COUNTY OF CAMDEN**

BE IT ORDAINED by the Township Council of the Township of Gloucester in the County of Camden, New Jersey as follows:

SECTION 1. (ONE). That the following named officers and employees of the Township of Gloucester, Camden County, New Jersey, shall be paid and receive for their services during the calendar year 2022 effective January 1, 2022, the salary or wages hereinafter set opposite the respective officer or employee title.

<u>MAYOR AND GOVERNING BODY</u>	<u>RANGE</u>	<u>MAXIMUM SALARY</u>	
Mayor	N/A	52,000.00	per year
President of Council	N/A	8,261.00	per year
Vice President of Council	N/A	8,089.00	per year
Council Person (5 each)	N/A	7,917.00	per year
<u>DIRECTORS</u>			
Township Attorney	40,000.00	125,663.61	per year
Township Clerk	23,325.00	133,312.69	per year
Business Administrator	40,000.00	169,372.69	per year
Director of Public Works	35,000.00	125,663.61	per year
Dir. Dept. of Community Services	18,500.00	71,027.26	per year
Dir. Dept. of Recreation	10,000.00	98,345.43	per year
Dir. Dept. of Comm. Development	50,000.00	136,590.88	per year
<u>DIVISION HEADS AND SUPERVISORS</u>			
Municipal Tax Collector	21,040.00	122,385.42	per year
Tax Assessor	5,000.00	122,385.42	per year
Township Treasurer/Chief Financial Officer	25,000.00	131,127.24	per year
Supv. Data Processing Operations	5,000.00	114,736.34	per year
Div. of Neighborhood Preservation Program	5,000.00	81,954.53	per year
Construction Code Official	38,500.00	122,385.42	per year
Human Resources Manager	30,000.00	122,385.42	per year
Municipal Court Administrator	21,040.00	122,385.42	per year
Planner	25,000.00	122,385.42	per year
<u>CONFIDENTIAL/ADMINISTRATIVE SECRETARY</u>			
Confidential/Admin. Secretaries (Mayor)	5,000.00	80,861.80	per year
Confidential/Admin. Secretaries (Bus. Adm.)	5,000.00	80,861.80	per year
Confidential/Admin. Secretaries (Legal)	5,000.00	80,861.80	per year
<u>CONFIDENTIAL/ADMINISTRATIVE CLERKS</u>			
Confidential Aid (Mayor)	5,000.00	76,490.89	per year
Confidential/Admin. Clerk (Bus. Adm.)	5,000.00	76,490.89	per year
Confidential/Admin. Clerk (Legal)	5,000.00	76,490.89	per year
<u>FULL TIME POSITIONS</u>			
Agency Aide/Property Clerk	20,000.00	60,099.99	per year
Assistant Solicitor	20,000.00	93,974.52	per year

Research Asst. for Criminal Information	20,000.00	89,603.61	per year
Sustainability Coordinator	20,000.00	120,000.00	per year
SECTION 2. (TWO) Job titles and salary and wages for part time positions.			
<u>PART TIME POSITION</u>	<u>RANGE</u>	<u>MAXIMUM SALARY</u>	
Attorney, Planning Bd. P/T	0.00	6,562.57	per year
Attorney, Zoning Bd. P/T	0.00	6,562.57	per year
Attorney, Rent Stab. Bd. P/T	0.00	6,562.57	per year
ABC Licensing Clerk	3,000.00	14,560.59	per year
Tax Search Clerk P/T	3,000.00	14,560.59	per year
Elections Clerk P/T	12.00	12.12	per hour
Municipal Prosecutor F/T	17,500.00	75,095.59	per year
Public Defender P/T (Range)	5,000.00	39,201.58	per year
Judge of Municipal Court P/T (Range)	22,500.00	112,260.88	per year
Assistant Construction Official	5,000.00	12,366.20	per year
Casual Labor Public Works P/T (Range)	12.00	14.55	per hour
Registrar of Vital Statistics P/T	3,000.00	17,920.72	per year
Bus Driver P/T	12.00	15.76	per hour
Municipal Court Attendant P/T	12.00	16.97	per hour
Clerk Steno P/T (Planning Bd.)	0.00	5,600.23	per year
Clerk Steno P/T (Zoning Bd.)	0.00	5,600.23	per year
Clerk Steno (Rent Stab.) P/T	0.00	5,600.23	per year
Special Police Safety P/T	12.00	14.55	per hour
Dog Census Taker P/T (Range)	12.00	12.12	per hour
Special Law Enforcement Officer	12.00	16.97	per hour
Community Service Laborer(s) P/T	12.00	14.55	per hour
Zoning Officer PT.	12.00	20.61	per hour
Complaint Inv. PT	12.00	20.61	per hour
Senior Citizen Coordinator PT	3,000.00	16,800.68	per year
Insurance Claims Clerk PT	3,000.00	16,800.68	per year
Comm. Serv. Coordinator PT	7,000.00	16,800.68	per year
Municipal Alliance Clerk PT	5,000.00	16,800.68	per year
Qualified Purchasing Agent PT	5,000.00	28,001.13	per year
Certified Public Works Manager PT	5,000.00	24,732.41	per year
Recycling Coordinator PT	5,000.00	24,732.41	per year
Emergency Management Co-Ordinator - PT	5,000.00	41,267.96	per year
Storm Water Management Co-Ordinator - PT	5,000.00	24,732.41	per year
Clerk P/T	12.00	20.61	per hour
GTHA Shared Services Treasurer	5,000.00	11,200.45	per year
SECTION 2.1 - Summer Recreation Program			
Playground Coordinator	12.00	30.31	per hour
Counselor	12.00	20.61	per hour
Assistant Counselor	12.00	20.61	per hour
Aide	12.00	14.55	per hour
Craft Camp Coordinator	12.00	29.10	per hour
Middle School Camp Coordinator	12.00	29.10	per hour
Head Playground Counselor	12.00	25.46	per hour
Head Pre-School Counselor	12.00	25.46	per hour

Pre-School Aide	12.00	14.55	per hour
Pre-School Coordinator	12.00	30.31	per hour
Jr. Counselor-In-Training (C.I.T.)	12.00	14.55	per hour
Summer College Intern	12.00	16.97	per hour
Assistant Head Counselor	12.00	24.25	per hour
<u>SECTION 2.2</u> - Municipal Pool			
Sr. Counselor-In-Training (C.I.T.)	12.00	14.55	per hour
Pool Manager	12.00	24.25	per hour
Asst.Pool Manager w/CPO Certif.	12.00	21.82	per hour
Assistant Pool Manager	12.00	18.19	per hour
Concession Stand Worker	12.00	13.34	per hour
Gate Attendant	12.00	13.34	per hour
Head Lifeguard	12.00	18.19	per hour
Lifeguard	12.00	15.76	per hour
Concession Stand Manager	12.00	15.76	per hour
Asst. Concession Stand Manager	12.00	14.55	per hour
Lifeguard II - Aide	12.00	14.55	per hour
Lifeguard III - WSI	12.00	14.55	per hour

SECTION 3. (THREE) The job titles and salary range for the Civil Service Classified Clerical positions are hereby determined and fixed as negotiated between the Township of Gloucester and CWA Local 1014, the recognized representative of said employees for the purpose of collective negotiations with respect to terms and conditions of employment.

SECTION 4. (FOUR) The salary ranges for the Civil Service classified position of Public Works Supervisor are hereby determined and fixed as negotiated between the Township of Gloucester and CWA Local 1014 Supervisory Unit, the recognized representative of said employees for the purpose of collective negotiations with respect to terms and conditions of employment.

SECTION 5. (FIVE) The job titles and salary range for the Civil Service classified Public Works positions are hereby determined and fixed as negotiated between the Township of Gloucester and CWA Local 1014, the recognized representative of said employees for the purpose of collective negotiations with respect to terms and conditions of employment.

SECTION 6. (SIX) The salary range for the Civil Service classified position of Police Radio Dispatcher are listed in the current negotiated contract. The Township of Gloucester recognizes Teamsters Union Local #676 as the representative of said employees for the purpose of collective negotiations with respect to terms and conditions of employment.

SECTION 7 (SEVEN) The job titles and salary range for the Civil Service classified Police Superior Officers Unit positions are listed in the current negotiated contract. The Township of Gloucester recognizes the Superior Officers Negotiating Committee as the sole and exclusive negotiating agent and representative for all superior officers, but excluding the Chief of Police and Deputy Chief of Police.

SECTION 8 (EIGHT) The job titles and salary range for the Civil Service classified police patrol officers unit positions are listed in the current negotiated contract. The Township of Gloucester recognizes the Gloucester Township Police Committee as the sole and exclusive negotiating agent and representative for all Patrol Officers employed in the Township of Gloucester Police Department, but excluding the Chief of Police, Deputy Chief of Police, Sergeants Lieutenants, Captains, and all other Township employee

SECTION 9 (NINE) The job titles and salary range for the Civil Service Classified Senior Police Command are listed in the current negotiated contract. The Township of Gloucester recognizes

the Gloucester Township Senior Police Command as the sole and exclusive negotiating agent and representative for the Chief of Police and Deputy Chief of Police

Introduced: November 8, 2021

Adopted:

ATTEST:

Mayor
David R. Mayer

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

RESOLUTION AUTHORIZING PAYMENT OF BILLS

BE IT RESOLVED BY THE Township Council of the Township of Gloucester, in the County of Camden, that the following bills are approved by the Township Council in accordance with the provisions of Ordinance 0-82-16 and certified by the Chief Financial Officer that the claims are proper obligation of the township, that adequate funds are available to honor these claims in the account indicated and the claim should be paid:

<u>CURRENT ACCOUNT</u>	
Per attached computer readout of the claims presented in the amount of	\$ 18,001,151.43
<u>CAPITAL ACCOUNT</u>	
Per attached computer read out of the claims presented in the amount of	\$ 57,102.72
<u>ANIMAL TRUST</u>	
Per attached computer read out of the claims presented in the amount of	\$ 1,250.00
<u>TRUST</u>	
Per attached computer readout of the claims presented in the amount of	\$ 1,525.00
<u>OPEN SPACE TRUST</u>	
Per attached computer readout of the claims presented in the amount of	\$ 11,309.71
<u>DEVELOPERS ESCROW</u>	
Per attached computer readout of the claims presented in the amount of	\$ 1,140.00
<u>MANUAL CHECKS</u>	
Per attached computer readout of the claims presented in the amount of	\$ 1738.50

Adopted: November 8, 2021

ATTEST:

President of Council
Orlando Mercado

Township Clerk,
Nancy Power, RMC

R-21:11-313

**RESOLUTION AUTHORIZING REFUNDS FROM THE DEPARTMENT
OF FINANCE**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following refunds be and are hereby authorized:

#14133-191035INSP
1373 Chews Landing Road
Block 9708 Lot 1
Chews Landing, LLC c/o Needleman Management
1060 N. Kings Hwy, Suite 250
Cherry Hill, NJ 08034
Balance of unexpended escrow: \$2,237.78

Adopted: November 8, 2021

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

**RESOLUTION AUTHORIZING THE SOLICITING OF RFQ'S VIA THE
GLOUCESTER TOWNSHIP WEBSITE FOR VARIOUS PROFESSIONAL SERVICES**

WHEREAS, the laws of the State of New Jersey pursuant to Public Contracts and Pay-to-Play legislation authorizes request for qualifications for various professional services; and

NOW, THEREFORE, BE IT RESOLVED, that the Soliciting of RFQ'S via the Gloucester Township Website is hereby authorized, in accordance with the respective specifications provided through the office of the Business Administrator for the following positions:

Municipal Architect	Municipal Land Use Attorney
Energy Consultant	Economic Development Consultant
Solicitor - Zoning Board	Grants/CDBG Consultant
Engineer- Zoning Board	Media Consultant
Engineer - Streets	Engineer - Sidewalks
Municipal Labor Counsel	Engineer - Recreation
Municipal Bond Counsel	Finance Advisor
Municipal Auditor	Redevelopment Engineer
Municipal Attorney	Planning Board Attorney
Engineer - Storm Drainage	Planning Board Engineer
Redevelopment Planner/Architect	Planning Board Conflict Engineer
Municipal Public Defender	Planning Board Traffic Engineer
Municipal Court Chief Prosecutor/Municipal Prosecutor	Tax Appeal Consultant
Substance Abuse Advocate	Environmental Engineer
Special Counsel – Special Litigation	Landscape Architect
Special Projects Engineer	Special Tax Appeal Counsel
Reverse Tax Appeal Counsel	
Planner	
Municipal Engineer – (3 yr. term)	

Adopted: November 8, 2021

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

R-21:11-315

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER, CAMDEN COUNTY, NEW JERSEY AUTHORIZING
DAVID F. CARLAMERE ESQ. TO COMMENCE FORECLOSURE OF
TAX SALE CERTIFICATES**

WHEREAS, it appears there are Tax Sale Certificates that have not been foreclosed, and no payment has been made within the time prescribed by law and said period has elapsed, and

WHEREAS, the Tax Collector has certified the attached list, herein known as Tax Foreclosure List, of land that may be foreclosed in accordance with the law of the State of New Jersey, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Gloucester, Camden County, New Jersey that David F. Carlamere, Esq. is hereby authorized to commence foreclosure proceeding on the Tax Sale Certificates as shown on the attached foreclosure list no held by the Township of Gloucester.

Adopted: November 8, 2021

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

I, Nancy Power, Clerk of the Township of Gloucester hereby certify the above to be a true copy of a Resolution adopted by the Township Council of the Township of Gloucester at a regular meeting held on November 8, 2021.

Nancy Power, Township Clerk
Township of Gloucester

R-21:07-316

RESOLUTION AUTHORIZING THE ADVERTISING OF BIDS FOR A 7 TON DIRT ROLLER(CAPITAL LINE ITEM I-9) FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the 2021 Budget provides funds for the purchase of certain materials, supplies, and equipment whose aggregate value will exceed \$44,000.00, and

WHEREAS, State Statute requires that items exceeding \$44,000.00 be properly advertised and bids are required.

NOW, THEREFORE, BE IT RESOLVED, that the Advertising of Bids is hereby authorized, in accordance with the respective specifications for the following items:

One (1) Seven (7) Ton Dirt Roller

Adopted: November 8, 2021

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

**RESOLUTION TO MAKE BUDGET TRANSFERS BETWEEN APPROPRIATIONS IN
THE CY 2021 GENERAL FUND BUDGET**

WHEREAS, certain CY 2021 Budget Appropriation balances are expected to be insufficient for the remainder of the year;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Gloucester, that in accordance with N.J.S.A. 40A:4-58, the Treasurer be and is hereby authorized to make transfers between appropriations in the CY 2021 Budget of the Township of Gloucester, as follows:

<u>ACCOUNT #</u>	<u>ACCOUNT TITLE</u>	<u>FROM</u>	<u>TO</u>
1-01-20-100-000-100	Business Admin SW		800.00
1-01-20-110-000-100	Mayor's Office SW		7,100.00
1-01-20-110-004-200	Public Information OE	20,000.00	
1-01-20-110-005-200	Community Development OE	25,000.00	
1-01-20-120-000-000	Township Clerk SW		12,000.00
1-01-20-130-000-200	Finance OE		9,500.00
1-01-20-140-000-100	Data Processing SW		3,000.00
1-01-20-150-000-100	Tax Assessment SW		102,000.00
1-01-20-150-000-200	Tax Assessment OE		100,000.00
1-01-20-155-000-100	Township Attorney SW		2,500.00
1-01-20-155-000-200	Township Attorney OE		100,000.00
1-01-20-165-000-200	Engineering OE	39,000.00	
1-01-21-180-000-200	Planning Board OE	50,000.00	
1-01-21-185-000-200	Zoning Board OE	12,000.00	
1-01-22-195-000-200	Construction Code OE	5,000.00	
1-01-23-215-000-200	Workers Compensation OE	100,000.00	
1-01-23-220-000-200	Group Insurance OE	280,000.00	
1-01-25-240-000-100	Police SW		200,000.00
1-01-25-240-000-200	Police OE	200,000.00	
1-01-25-240-003-200	Police Community Relations OE	25,000.00	
1-01-25-240-001-200	Police New Hire OE	15,000.00	
1-01-25-252-000-200	Emergency Management SW		13,500.00
1-01-25-260-000-103	Retired Police Sick	11,000.00	
1-01-26-305-000-200	Sanitation OE		240,000.00
1-01-26-310-000-100	Public Buildings SW		60,000.00
1-01-26-310-000-200	Public Buildings OE	20,000.00	
1-01-26-315-000-200	Vehicle Maintenance OE	30,000.00	
1-01-27-340-000-200	Animal Control OE		25,000.00
1-01-28-370-001-100	Recreation SW		15,000.00
1-01-28-370-001-200	Recreation OE		10,000.00
1-01-28-370-001-100	Recreation Quarterly Programs SW	50,000.00	
1-01-28-370-002-100	Recreation Summer Programs SW	125,000.00	
1-01-28-370-003-100	Recreation Indoor Supervisor SW	50,000.00	
1-01-28-370-004-100	Municipal Pool SW		18,000.00
1-01-28-375-000-200	Parks & Playgrounds OE	100,000.00	
1-01-29-405-000-950	BOE Courtesy Busing OE		11,500.00
1-01-30-415-000-200	Compensated Absences		2,100.00
1-01-30-426-000-200	Reserve for Tax Appeal OE	5,000.00	
1-01-36-475-000-200	PFRS		240,000.00
1-01-43-490-000-200	Municipal Court OE	10,000.00	
		<hr/>	
		\$1,172,000.00	\$1,172,000.00

Adopted: November 8, 2021

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC