

**AGENDA
GLOUCESTER TOWNSHIP COUNCIL REORGANIZATION MEETING
JANUARY 3, 2022 @ 6:00 PM**

Pledge of Allegiance to the Flag

Invocation:

Commencement Statement: Mrs. Power, Township Clerk, RMC

SWEARING IN OF THE GLOUCESTER TOWNSHIP MAYOR

Honorable Mayor David R. Mayer

SWEARING IN OF COUNCIL MEMBERS:

Carolyn Grace
Michelle Winters

Dan Hutchison

**Roll Call: Miss Grace
Mr. Hutchison
Mr. Mercado
Mr. Mignone
Mrs. Stubbs
Mrs. Trotto
Mrs. Winters**

**Nomination of President of Council
Oath of Office**

**Nomination of Vice President of Council
Oath of Office**

Mayor's Appointments read by the Township Clerk

Chief Harkins' list of Police Chaplains and Volunteers for 2022 read by the Township Clerk

RESOLUTIONS:

- R-22:01-001 RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF GLOUCESTER
- R-22:01-002 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL
- R-22:01-003 RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2022 AND AUTHORIZING AND FIXING CHARGES ON NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT
- R-22:01-004 RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT
- R-22:01-005 RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR THE TOWNSHIP OF GLOUCESTER

- R-22:01-006 RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER
- R-22:01-007 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN
- R-22:01-008 RESOLUTION FOR POLICIES AND PROCEDURES OF THE OFFICE OF THE TAX COLLECTOR FOR YEAR 2021
- R-22:01-009 RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER
- R-22:01-010 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN AUTHORIZING THE APPOINTMENT OF THE MUNICIPAL COURT JUDGE
- R-22:01-011 RESOLUTION OF CONSENT
- R-22:01-012 RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)
- R-22:01-013 RESOLUTION APPOINTING TOWNSHIP AUDITOR
- R-22:01-014 RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE ADVISORY COMMITTEE
- R-22:01-015 RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE
- R-22:01-016 RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP HISTORICAL AND SCENIC PRESERVATION COMMITTEE
- R-22:01-017 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HISTORICAL AND SCENIC PRESERVATION COMMITTEE
- R-22:01-018 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY
- R-22:01-019 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY
- R-22:01-020 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP MULTIPLE DWELLING COMMISSION
- R-22:01-021 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
- R-22:01-022 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
- R-22:01-023 RESOLUTION APPOINTING COUNCIL LIAISON AND MEMBERS TO GLOUCESTER TOWNSHIP ADVISORY COMMITTEE FOR RECREATION AND PARKS
- R-22:01-024 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP ADVISORY COMMITTEE FOR RECREATION AND PARKS
- R-22:01-025 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP PLANNING BOARD
- R-22:01-026 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT

R-22:01-027 RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER
TOWNSHIP VETERAN'S ORGANIZATIONS

Public Portion:

Adjournment



ORLANDO MERCADO
Council President

TRACEY L. TROTTO
Council Vice President

Council Members
CAROLYN GRACE
DAN HUTCHISON
MICHAEL D. MIGNONE
ANDREA L. STUBBS
MICHELLE L. WINTERS

GLOUCESTER TOWNSHIP
JOIN THE EXCITEMENT

DAVID R. MAYER
Mayor

THOMAS C. CARDIS
Business Administrator

DAVID F. CARLAMERE, ESQ.
Solicitor

NANCY J. POWER
Township Clerk / RMC

MEMO

To: Nancy Power, Township Clerk
From: David R. Mayer, Mayor
Date: December 21, 2021
Re: Business Administrator

I, Mayor David R. Mayer, am re-appointing Thomas C. Cardis to serve as Business Administrator for Gloucester Township for a 4-year term.





ORLANDO MERCADO
Council President

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Council Vice President

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Solicitor

NANCY J. POWER
Township Clerk / RMC

MEMO

To: Nancy Power, Township Clerk

From: David R. Mayer, Mayor

Date: December 21, 2021

Re: Municipal Judge

I, Mayor David R. Mayer, am re-appointing N. Ryan Trabosh to serve as Municipal Judge for Gloucester Township for a 3-year term.





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Council Vice President

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MICHELLE L. WINTERS

GLOUCESTER TOWNSHIP
— JOIN THE EXCITEMENT —

DAVID R. MAYER
Mayor

THOMAS C. CARDIS
Business Administrator

DAVID F. CARLAMERE, ESQ.
Solicitor

NANCY J. POWER
Township Clerk / RMC

MEMO

To: Nancy Power, Township Clerk

From: David R. Mayer, Mayor

Date: December 21, 2021

Re: Municipal Solicitor

I, Mayor David R. Mayer, am re-appointing David F. Carlamere to serve as Solicitor for Gloucester Township for a 4-year term.





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GLOUCESTER TOWNSHIP
JOIN THE EXCITEMENT

DAVID R. MAYER
Mayor

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Business Administrator

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Solicitor

NANCY J. POWER
Township Clerk / RMC

MEMO

To: Nancy Power, Township Clerk

From: David R. Mayer, Mayor

Date: December 21, 2021

Re: Municipal Engineer

I, Mayor David R. Mayer, am re-appointing Remington & Vernick Engineers to serve as Municipal Engineer for Gloucester Township for a 3-year term.





ORLANDO MERCADO
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Council Vice President

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GLOUCESTER TOWNSHIP
JOIN THE EXCITEMENT

DAVID R. MAYER
Mayor

THOMAS C. CARDIS
Business Administrator

DAVID F. CARLAMERE, ESQ.
Solicitor

NANCY J. POWER
Township Clerk / RMC

MEMO

To: Nancy Power, Municipal Clerk
From: David R. Mayer, Mayor
Date: December 27, 2021
Re: 2022 Professional Services Appointments

Please list the following appointments on the Council Agenda for January 3rd, 2022. Thank you.

MUNICIPAL ARCHITECT
J.F. McKernan Architects

ENERGY CONSULTANT
BlueSky Power

ENGINEER – STREETS
Remington & Vernick Engineers

MUNICIPAL LABOR COUNSEL
Archer & Greiner

MUNICIPAL BOND COUNSEL
Parker McCay

MUNICIPAL AUDITOR
Bowman & Company LLP

ENGINEER STORM DRAINAGE
Consulting Engineer Service

REDEVELOPMENT PLANNER/ARCHITECT
T & M Associates

1261 Chews Landing-Clementon Rd., at Hider Lane • P.O. Box 8, Blackwood, New Jersey 08012
(856) 228-4000 • FAX: (856) 374-3527 (Clerk) • FAX: (856) 374-3528 (Finance)
www.glotwp.com



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MUNICIPAL PUBLIC DEFENDER

Glen J. Leary

MUNICIPAL COURT CHIEF PROSECUTOR/MUNICIPAL PROSECUTOR

Wade, Long, Wood & Long, LLC

SPECIAL COUNSEL - SPECIAL LITIGATION

Archer & Greiner

MUNICIPAL LAND USE ATTORNEY

Archer & Greiner

ECONOMIC DEVELOPMENT CONSULTANT

Triad Associates

MEDIA CONSULTANT

Blue Wire Media

ENGINEER OF SIDEWALKS

Land Dimensions

ENGINEER OF RECREATION

Pettit Group, LLC

FINANCIAL ADVISOR

Acacia Financial Group, Inc

REDEVELOPMENT ENGINEER

Pettit Group, LLC

GRANTS/CDBG CONSULTANT

Triad Associates

SUBSTANCE ABUSE ADVOCATE

Genesis Counseling Centers, Inc.

SPECIAL PROJECTS ENGINEER

CME Associates

TAX APPEAL CONSULTANT

Professional Property Appraisers, Inc.

ENVIRONMENTAL ENGINEER

CME Associates

LANDSCAPE ARCHITECT

CME Associates



ORLANDO MERCADO
Council President

TRACEY L. TROTTO
Council Vice President

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GLOUCESTER TOWNSHIP
JOIN THE EXCITEMENT

DAVID R. MAYER
Mayor

THOMAS C. CARDIS
Business Administrator

DAVID F. CARLAMERE, ESQ.
Solicitor

NANCY J. POWER
Township Clerk / RMC

MEMO

To: Nancy Power, Clerk
From: David R. Mayer, Mayor
Date: December 27, 2021
Re: 2022 Board Appointments

Please list the following appointments on the Council Agenda for January 3rd, 2022. Thank you.

Blackwood Lake Advisory Committee (2-year term)

Robert Irvine
Robert Keller
Paul Beyers
Kenneth Davidson

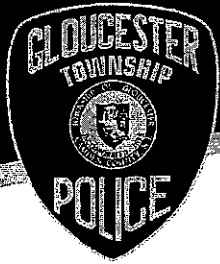
Historical and Scenic Preservation Committee (5-year term)

Stephanie Roberts
Joanne Carr
Lucy Middlecamp
Robert Irvine
Jeff Lilley

Housing Authority (5-year term)

Steven Orner





DEDICATED TO SERVICE - COMMITTED TO EXCELLENCE

David J. Harkins
CHIEF OF POLICE
FBI NA #247

To: Chief David Harkins #122

From: Captain Jason Gittens #134

Date: December 22, 2021

Re: Reappointment of Police Chaplains and Volunteers for 2022

I am requesting that the below listed Police Chaplains and Volunteers be reappointed for their positions for 2022.

Chaplains:

- | | |
|---------------------------------|-----------------------------------|
| 1. Monsignor Michael Mannion | 6. Deacon Jay Peter Shoemaker Jr. |
| 2. Father Rene Canales | 7. Father Joseph Ganiel |
| 3. Reverend Canon Richard Wrede | |
| 4. Pastor Michael Williams | |
| 5. Deacon Kenneth Carpinelli | |

Volunteers:

- | | | |
|---------------------|---------------------|------------------------|
| 1. Frederick Frank | 7. Zeenet Noor | 13. Vincent Carotenuto |
| 2. Susan Mascibroda | 8. Kevin Davis | 14. Robin Spina |
| 3. Dennis Pfiel | 9. Joanna Sorensen | |
| 4. Robert Engle | 10. Rosetta Linton | |
| 5. Michelle Beck | 11. Karen Maratea | |
| 6. Heather Vadakin | 12. Glen Gordon Jr. | |

Respectfully,

Captain Jason Gittens #134
Community Services Division Commander

**DISPATCH: 856-228-4500 • WEB: www.gtpolice.com • EMAIL: police@gtpolice.com
1261 Chews Landing Road, Laurel Springs, New Jersey 08021**

**RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF
GLOUCESTER**

BE IT RESOLVED by the Township Council of the Township of Gloucester in the County of Camden, that the business of the Township Council be transacted at regular and special meetings in accordance with the following procedure:

1. Call the meeting to order and Pledge to the Flag
2. Invocation
3. Open Public Meetings Statement
4. Roll call of the Township Council in the following order and all Department Heads:
Miss Grace
Mr. Hutchison
Mr. Mercado
Mr. Mignone
Mrs. Stubbs
Mrs. Trotto
Mrs. Winters
5. Public Participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
6. Approve minutes of previous meeting.
7. Communications.
8. Reports.
9. Bids.
10. Old Business - Ordinances - Second Reading and Public Hearing
11. New Business - Ordinances - First Reading
12. Resolutions.
13. Motions.
14. Public Participation, which shall be any item the public, chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
15. Reports of Department Heads.
16. Polling of Council.
17. Closed Session (if required)
18. Adjournment.

BE IT FURTHER RESOLVED that the Township Council of the Township of Gloucester reserves the right to change the order of business when necessary to accommodate and for special circumstances.

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER,
CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT
FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL
MEETINGS OF THE TOWNSHIP COUNCIL**

WHEREAS, The Township Council of the Township of Gloucester desires to establish standard rules of order and regulations for public participation at Township Council meetings for the purpose of promoting efficiency and a fair opportunity for public comment on issues and concerns when meetings are open to the public, and to assure that the business of the Township can be conducted within a reasonable time, and

WHEREAS, in order to assure that appropriate decorum is maintained during meetings when a member of the public comments to Township Council, it is necessary to establish reasonable guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester as follows:

1. The Township Council shall continue the policy of two (2) public portions at regular meetings of the Township Council.
 - A. The first public portion will be limited to agenda items (Resolutions) (Total of 15 minutes)
 - B. The second public portion will be open for any item of public concern. (Total of 30 minutes)
 - C. The Township Council hereby sets a reasonable time limitation for each speaker, when a portion of the meeting is open for public participation. The first public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The second public portion shall be limited to five (5) minutes per speaker, with a limit of two (2) speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow other members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted.
2. The Township Council hereby sets a reasonable time limitation for each speaker when a portion of any work session or special meeting is open for public participation. The public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted. The public portion shall be open for a total of 15 minutes.
3. Foul, vulgar or coarse language shall not be tolerated.
4. At the sole discretion of Township Council, with the consent of the majority of members of Council present, on issues being presented, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues, or at the discretion of any member of Township Council with the consent of the majority of Township Council present, the speaking time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
5. A total of thirty (30) minutes shall be permitted at any public portion of the meeting. However, at the discretion of Township Council, with the consent of the majority of members of Township Council present, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
6. Large groups on single issues are urged to select a spokesperson to present their concerns.
7. Any desired question to specific members of the Township Council shall be directed to Council President for recognition of specific members of Township Council. The intent is to avoid a "back and forth" exchange. Members of Township Council may or may not respond to any public presentment after there has been a completion of the public speakers presentment. Council President or Members of Council may refer specific questions to professionals or Department Heads as appropriate.

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

**NOTICE OF ANNUAL SCHEDULE OF REGULAR AND EXECUTIVE
SESSION MEETINGS OF THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF GLOUCESTER FOR THE YEAR 2022**

REGULAR SESSION MEETINGS

January 10, 2022	July 11, 2022
January 24, 2022	July 25, 2022
February 14, 2022	August 8, 2022
February 28, 2022	August 22, 2022
March 14, 2022	September 12, 2022
March 28, 2022	September 26, 2022
April 11, 2022	October 12, 2022 (Wednesday)
April 25, 2022	October 24, 2022
May 9, 2022	November 14, 2022
May 23, 2022	November 28, 2022
June 13, 2022	December 12, 2022
June 27, 2022	December 28, 2022 (Wednesday)

The above Regular Session Council Meetings of the Township Council of the Township of Gloucester shall be held on the above dates at 7:30 pm (prevailing time) at the Gloucester Township Municipal Building, 1261 Chews Landing Road, Laurel Springs, NJ 08021

EXECUTIVE SESSION MEETINGS

January 10, 2022	July 11, 2022
February 14, 2022	August 8, 2022
March 14, 2022	September 12, 2022
April 11, 2022	October 12, 2022 (Wednesday)
May 9, 2022	November 14, 2022
June 13, 2020	December 12, 2020

The above Executive Session Council Meetings of the Township Council of the Township of Gloucester shall be held on the above dates at 6:30 pm (prevailing time) at the Gloucester Township Municipal Building, 1261 Chews Landing Road, Laurel Springs, NJ 08021

Nancy Power
Township Clerk, RMC

I hereby certify that the foregoing is a true copy of a document adopted by the Township Council of the Township of Gloucester on January 3, 2022.

Nancy Power
Township Clerk, RMC

RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2022 AND AUTHORIZING AND FIXING THE CHARGES FOR NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT

BE IT RESOLVED, by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey as follows:

1. That the schedule of Regular and Executive Session meetings of the Township Council of the Township of Gloucester as set forth in the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for 2022" (a copy of which is attached hereto and made a part hereof) be and hereby is established and adopted for 2022; and that the Regular and Executive Session Meetings of the Township Council shall be held in accordance therewith and at the times, places and dates therein established.

2. That during the year 2022, the Township Council of the Township of Gloucester, from time to time, may hold Special Meetings or Emergency Meetings, as the occasion may arise, and that adequate notice thereof shall be provided by the Township Clerk as required by law.

3. That all advance written notices of meetings of the Township Council required by law shall be prominently posted by the Township Clerk on the bulletin board located in the Municipal Building for such or similar announcements.

4. That all advance written notices of meetings of the Township Council required by law shall be mailed, telephoned, telegraphed or hand delivered to the official newspapers, free of any charge therefore.

5. That all advance written notices of any Regular, Executive Session, Special, Emergency or rescheduled meeting of the Township Council requested by any person shall be mailed to such person within the time prescribed by law upon prepayment by such person of a fee of \$10.00 to cover the costs of providing such notice. News media shall be exempt from such fee.

Any person desiring that copies of said notices be mailed to him or her shall make a request in writing therefore to the Township Clerk designating the post office address to which such notice shall be mailed and shall be required to advise the Clerk in writing of any subsequent change of mailing address during the year. The prepayment of the aforesaid fee shall entitle said person to the aforesaid notices for the year; and thereafter a new request must be made each in the succeeding year.

6. That the Township Clerk shall file a copy of the Annual Schedule of Regular and Executive Session Meetings of the Township Council as well as copies of all other notices of meetings required by law and to post the same on the bulletin board reserved for such notices; and a copy of the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for the remainder of the year 2022" shall be posted on the bulletin board within seven (7) days from the date hereof and further maintained posted with any revisions thereof throughout the year.

Adopted: January 3, 2022

President Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-004

**RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS
TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED
UNDER THE OPEN PUBLIC MEETINGS ACT**

WHEREAS, Section 3d of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public with the jurisdictional boundaries of the body of such meeting; and

WHEREAS, an additional newspaper is hereby designated by this body which shall be used in the event it is necessary to inform the public with jurisdictional boundaries of the body of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, State of New Jersey, that the following are hereby designated as official newspapers and for the aforesaid purposes;

The Courier Post (Official Newspaper)

The Philadelphia Inquirer

The South Jersey Times

It is the opinion of this body that the Courier Post and the Inquirer have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

**RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR
THE TOWNSHIP OF GLOUCESTER**

WHEREAS, it is necessary that legal depositories of the funds of Gloucester Township be designated for the year 2022;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Gloucester, County of Camden, that the following banking institutions be and are hereby designated as legal depositories of funds of the Township of Gloucester, County of Camden, for the year 2022.

TD Bank
1235 Blackwood-Clementon Road
Clementon, N.J. 08021

PNC Bank of NJ
1485 Blackwood-Clementon Road
Clementon, N.J. 08021

Bank of America
1345 Chews Landing Road
Laurel Springs, N.J. 08021

Wells Fargo
1411 Blackwood Clementon Rd.
Clementon, NJ 08021

Citizens Bank
1101 White Horse Pike
Voorhees, New Jersey 08043

Ocean First Bank
1320 N. Black Horse Pike
Glendora, NJ 08029

The South Jersey Credit Union
1615 Hurffville Rd.
Deptford, NJ 08096

Santander Bank
100 Berlin Rd.
Clementon, NJ 08021

Columbia Bank
505 Berlin-Cross Keys Road
Sicklerville, N.J. 08081

Beneficial Savings Bank
483 Berlin-Cross Keys Road
Sicklerville, N.J. 08081

Republic Bank
1400 Blackwood Clementon Rd.
Clementon, NJ 08021

Bryn Mawr Trust
1651 Blackwood Clementon Road
Blackwood, NJ 08012

William Penn Bank
701 Erial Rd.
Pine Hill, NJ 08021

New Jersey Cash Management Fund
PO Box 5994
Boston, MA 02206-5994

Adopted: January 3, 2022

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER

BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, that disbursements from the General Account of the various banking institutions maintained by the Township of Gloucester shall be made by checks signed by any three (3) of the following persons:

- | | |
|-----------------|--|
| Mayor | Or, in absence President of Council, Twp. Clerk, or Asst. Twp. Clerk |
| Treasurer | Or, in absence Township Clerk, or Asst. Twp. Clerk |
| Business Admin. | Or, in absence Township Clerk, or Asst. Twp. Clerk |

BE IT FURTHER RESOLVED, that the payroll checks shall be signed by facsimile by one of the following:

- | | |
|-----------|---------------------------------------|
| Treasurer | Or, in absence Business Administrator |
|-----------|---------------------------------------|

BE IT FURTHER RESOLVED, that the Tax, Title, Lien Redemption, and Premium Account checks shall be signed by facsimile by either of the following:

- | | |
|-----------------|---|
| Mayor | Or, President of Council, Twp. Clerk, or Asst. Twp. Clerk |
| Treasurer | Or, in absence Township Clerk, or Asst. Twp. Clerk |
| Business Admin. | Or, in absence Township Clerk, or Asst. Twp. Clerk |
| Tax Collector | Or, in absence Asst. Tax Collector |

BE IT FURTHER RESOLVED, that all previous resolutions as to signatories with respect to the accounts referred to herein be and are hereby rescinded.

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk, RMC
Nancy Power

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Gloucester, County of Gloucester, State of New Jersey, that the following requirements be a part of the **2022 Cash Management Plan**, and be adhered to:

I. Cash Management and Investment Objectives

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

- A. The following banks are hereby designated as legal depositories for all municipal funds:

- 1. Citizens Bank
- 2. Columbia Savings Bank
- 3. Bank of America
- 4. Beneficial Bank
- 5. New Jersey State Cash Management Fund
- 6. PNC Bank
- 7. Ocean First Bank
- 8. TD National Bank
- 9. Wells Fargo
- 10. South Jersey Federal Credit Union
- 11. Santander Bank
- 12. Republic Bank
- 13. Bryn Mawr Trust
- 14. William Penn

- B. Each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

III. Cash Management

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Gloucester, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer/Treasurer;
- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;

- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

V. Authority for Investment Management

- A. The Chief Financial Officer / Treasurer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

VI. Safekeeping

- A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

VII. Procedures for Disbursement of Funds

- A. Payments shall be prepared by the Chief Financial Officer / Treasurer and submitted to Mayor and Township Council for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer prior to approval of the Township Council, except for:
 - 1. Debt Service payments;
 - 2. Investments;
 - 3. Payroll turnovers to agency accounts;
- C. Tax payments to Camden County, the Gloucester Township Board of Education, and the Black Horse Pike Regional Board of Education shall be made in accordance with schedules provided by each taxing district;
- D. Checks approved for payment shall be signed by any of the following three; 1) the Mayor, 2) the Treasurer, 3) the Business Administrator, 4) the Clerk and 5) President of Council. All three signatures must be an original signature;
- E. Checks paid from the following accounts must contain three signatures:
 - 1. Current Fund Account;
 - 2. General Capital Fund Account;
 - 3. Developers Escrow Account;
 - 4. Animal Control Account;
 - 5. Trust Other Account;
 - 6. Affordable Housing Account;
 - 7. Encroachment Account;
 - 8. Recreation Account;
 - 9. Workers' Compensation
 - 10. Disability Account;
 - 11. Grant Rehab Mortgage Account;
 - 12. Special Developers Recreation Account;
 - 13. Unemployment Account;
 - 14. Multiple Dwelling Account;
 - 15. Municipal Open Space;
 - 16. Flexible Spending Account
 - 17. Police Forfeiture Account;
 - 18. Sloan Legacy Account
- F. Checks paid from the following account only requires one signature: Shall be signed by the Business Administrator or Chief Financial Officer/Treasurer
 - 1. Payroll Account
- G. Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer / Treasurer.
- H. Checks paid from the following account require three signature: Shall be signed by the Business Administrator, Mayor, Township Clerk, Tax Collector, Chief Financial Officer/Treasurer, or Assistant Tax Collector
 - 1. Tax, Title, Lien, Redemption and Premium Accounts

VIII. Reporting

- A. The Chief Financial Officer / Treasurer shall report to Mayor and Township Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;
 - A. The Chief Financial Officer / Treasurer shall also report to Mayor and Township Council the available cash in each fund and/or bank account.
 - B. Audit
 - C. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted: January 3, 2022

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

R-22:01-008

**RESOLUTION FOR POLICIES AND PROCEDURES FOR THE OFFICE
OF THE TAX COLLECTOR FOR YEAR 2022**

WHEREAS, the Township of Gloucester is able to set policies and procedures for the office of the Tax Collector that allows for the best fiscal interest of the municipality.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector, is hereby authorized and directed to the following:

TAXES

1. Interest on taxes shall be 8% on the first \$1,500 of the delinquency and 18% on all subsequent delinquency until the account is paid in full. All accounts have a 10-day grace period during each quarter when taxes are due.
2. A year end penalty of 6% for taxpayers with a delinquency in excess of \$10,000 who fail to pay the delinquency before the end of the year.
3. A tax sale of all delinquent accounts for the 2022 Municipal Taxes and any municipal charges will be held no later than end of December 2022.
4. Delinquent tax accounts in the amount of +/- \$10.00 may, at the discretion of the tax collector be cancelled prior to the end of the year.
5. Charges for checks returned by the bank shall be \$25.00.
6. Charges for Replacements of Loss Tax Sale Certificates shall be \$100.00.
7. All Tax Sale Liens shall be redeemed through certified funds only (Cash, cashier's check).
8. All payments clearing items from tax sale, must be certified funds only (Cash, cashier's check).

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided by the Township Clerk to the Tax Collector.

ADOPTED: January 3, 2022

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

R-22:01-009

RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Defender

Glen Leary 1 year January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

R-22:01-010

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER, COUNTY OF CAMDEN AUTHORIZING THE APPOINTMENT OF
THE MUNICIPAL COURT JUDGE**

WHEREAS, there is a need for the appointment of a Municipal Court Judge; and

WHEREAS, the Mayor has submitted the name of N. Ryan Trabosh to serve as the
Municipal Court Judge.

NOW, THEREFORE, BE IT RESOLVED, that the nomination of N. Ryan Trabosh is
hereby confirmed, and that he is appointed to the position of Municipal Court Judge of the State
of New Jersey, County of Camden and State of New Jersey

Term: Three (3) years. Effective: January 3, 2022
Term ends: December 31, 2024

Adopted: January 3, 2022

ATTEST:

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

The foregoing Resolution was duly adopted by the Township Council of the Township of
Gloucester, County of Camden at a meeting held on January 3, 2022

Township Clerk, RMC

RESOLUTION OF CONSENT

WHEREAS, the Mayor-Council Plan B form of government under the provisions of the optional Charter Law States, "The executive power of the Municipality shall be exercised by the Mayor", and

WHEREAS, the Mayor has, after consultation with members of Council, appointed the following persons to the positions named, and the terms as set forth beside their name:

Directors

Thomas Cardis	Administrator	4 years
David Carlamere	Dir. Dept. of Law	4 years

Administrative Appointments

Daniel Long, Christopher Long of Wade Long & Wood Archer & Greiner	Chief Prosecutor/ Municipal Prosecutor	1 year
Parker McCay Archer & Greiner	General Labor Counsel Bond Counsel Spl. Counsel – Special Litigation	1 year 1 year 1 year

Additional Appointments

Acacia Financial	Financial Advisory Services	1 year
Land Dimensions	Spl. Engineer – Sidewalks	1 year
Remington & Vernick	Spl. Engineer – Streets	1 year
Remington & Vernick	Municipal Engineer	3 year
Remington & Vernick	Township Planner	1 year
Pettit Associates, Inc.	Spl. Engineer – Recreation	1 year
CES Engineers	Spl. Engineer – Storm Drainage	1 year
Blue Sky Power	Energy Consultant	1 year
T & M Associates	Redevelopment Planner/Architect	1 year
Pettit Associates	Redevelopment Engineer	1 year
Blue Wire Media	Media Consultant	1 year
J. F. McKernan Jr.	Municipal Architect	1 year
Archer & Greiner	Land Use Attorney	1 year
Triad Associates	Economic Development Consultant	1 year
Triad Associates	Grants/ CDBG Consultant	1 year
Genesis	Substance Abuse Advocate	1 year
Professional Prop. Appraisers, Inc	Tax Appeal Consultant	1 year
CME Associates	Environmental Engineer	1 year
CME Associates	Landscape Architect	1 year
CME Associates	Special Projects Engineer	1 year
Blau & Blau	Reverse Tax Appeal Counsel	1 year

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, that the consent of the Council be and is hereby given to the above appointments of the Mayor of the Township of Gloucester.

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-012

**RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP
PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Agency Compliance Officer (P.A.C.O.)

Thomas Cardis

January 3, 2022 - December 31, 2022

Adopted: January 3, 2022

ATTEST:

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

I hereby certify that the foregoing is a true copy of a document adopted by the Township Council of the Township of Gloucester on the _____ day of _____, 2022.

Township Clerk, RMC
Nancy Power

R-22:01-013

RESOLUTION APPOINTING THE TOWNSHIP AUDITOR

WHEREAS, N.J.S.A. 40A:5-4 requires that every municipality shall have an annual audit of its books, accounts and financial transactions by a Registered Municipal Accountant of New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, New Jersey, that Robert Nehila of Bowman & Company be and is hereby appointed Registered Municipal Accountant of the Township of Gloucester for the year January 1, 2022 to December 31, 2022 to perform the Professional Services ordinarily provided by a Registered Municipal Accountant of the State of New Jersey and to receive such compensation as may be reasonable for such services. Said is authorized by law to practice a recognized profession in the State of New Jersey which practice is regulated by the laws of this State; to wit; the profession of Registered Municipal Accountant. These professional services are necessary and are required by this municipality.

BE IT FURTHER RESOLVED that notice of this resolution shall be published in a newspaper of general circulation as required by law within ten (10) days of passage.

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

I hereby certify that the foregoing is a true copy of a document adopted by the Township Council of the Township of Gloucester on the _____ day of _____, 2022.

Township Clerk, RMC
Nancy Power

R-22:01-014

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE
ADVISORY COMMITTEE**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to the Blackwood Lake Advisory Committee

Michelle Winters

1 Year

January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-21:01-015

RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Blackwood Lake Advisory Committee

Robert Irvine	2 years	January 3, 2022 to December 31, 2023
Robert Keller	2 years	January 3, 2022 to December 31, 2023
Paul Beyers	2 years	January 3, 2022 to December 31, 2023
Kenneth Davidson	2 years	January 3, 2022 to December 31, 2023

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-016

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP
HISTORICAL AND SCENIC PRESERVATION COMMITTEE**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Historical and Scenic Preservation Committee

Tracey Trotto

1 Year

January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-21:01-017

**RESOLUTION APPOINTING MEMBERS TO THE HISTORICAL AND SCENIC
PRESERVATION COMMITTEE**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Historical and Scenic Preservation Committee

Stephanie Roberts	5 years	January 3, 2022 to December 31, 2026
Joanne Carr	5 years	January 3, 2022 to December 31, 2026
Lucy Middlecamp	5 years	January 3, 2022 to December 31, 2026
Robert Irvine	5 years	January 3, 2022 to December 31, 2026
Jeff Lilley	5 years	January 3, 2022 to December 31, 2026
Jasmine Robinson	5 years	January 3, 2022 to December 31, 2026

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-018

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP
HOUSING AUTHORITY**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Housing Authority

Carolyn Grace

1 Year

January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-019

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP
HOUSING AUTHORITY**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Housing Authority

Stephen Orner 5 years January 3, 2022 to December 31, 2026

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-020

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP
MULTIPLE DWELLING COMMISSION**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Multiple Dwelling Committee

Thomas Cardis	1 year	January 3, 2022 to December 31, 2022
David Mayer	1 year	January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-021

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Municipal Utilities Authority

Orlando Mercado

1 Year

January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-022

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Municipal Utilities Authority:

Donna Jones Alternate #2 5 years January 3, 2022 to December 31, 2026

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-023

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER
TOWNSHIP ADVISORY COMMITTEE FOR RECREATION AND PARKS**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Advisory Committee for Recreation and Parks

Michael Mignone

1 Year

January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-024

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP
ADVISORY COMMITTEE FOR RECREATION AND PARKS**

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Advisory Committee for Recreation and Parks

Nicholas Trotto	2 Years	January 3, 2022 to December 31, 2023
Debi Carr – Special Needs	2 Years	January 3, 2022 to December 31, 2023
Christopher Pisani - General	2 Years	January 3, 2022 to December 31, 2023
Jeff Friedman	2 Years	January 3, 2022 to December 31, 2023

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk, RMC
Nancy Power

R-22:01-025

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP
PLANNING BOARD**

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Planning Board

Daniel Hutchison	Class III	1 year	January 3, 2022 to December 31, 2022
Herm Englebert	Class IV	4 year	January 3, 2022 to December 31, 2025 (filling the unexpired term of Herman Engelbert)
Antonio Guevara	Class II	1 year	January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP
ZONING BOARD OF ADJUSTMENT**

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Zoning Board of Adjustment

Frank Dintino		4 years	January 3, 2022 to December 31, 2023 (Filling the unexpired term of Frank Simiriglia)
Kevin Dukes		4 years	January 3, 2022 to December 31, 2025
Richard Rosetti	Alternate #1	2 years	January 3, 2022 to December 31, 2023
Ken Treger	Alternate #2	2 years	January 3, 2022 to December 31, 2023
Dorsett Kelly	Alternate #3	2 years	January 3, 2022 to December 31, 2023

Adopted: January 3, 2022

President Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-22:01-027

**RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER
TOWNSHIP VETERANS COMMITTEES**

BE IT RESOLVED, by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to all Gloucester Township Veterans Committees

Andrea Stubbs

1 Year

January 3, 2022 to December 31, 2022

Adopted: January 3, 2022

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC