

GLOUCESTER TOWNSHIP COUNCIL MEETING

DECEMBER 29, 2021 @ 7:30 PM

PLEDGE ALLEGIANCE TO THE FLAG

INVOCATION:

COMMENCEMENT STATEMENT: Mr. Mercado

ROLL CALL:

**Mr. Hutchison
Miss Grace
Mr. Mignone
Mrs. Stubbs
Mrs. Winters
Mrs. Trotto
Mr. Mercado**

**Mr. Carlamere, Solicitor
Mr. Cardis, Business Administrator
Mrs. Power, Township Clerk, RMC
Mr. Lechner, Community Development
Chief Harkins, Police
Mr. Chadwell, Township Engineer**

PUBLIC PORTION: Public participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.

ORDINANCE(S) SECOND READING – PUBLIC HEARING

- O-21-15 ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF THE TOWNSHIP OF GLOUCESTER ENTITLED, “ADMINISTRATIVE CODE” OF THE TOWNSHIP OF GLOUCESTER
- O-21-16 ORDINANCE AMENDING CHAPTER 5 OF THE CODE OF THE TOWNSHIP OF GLOUCESTER ENTITLED, “PERSONNEL POLICY AND PROCEDURES” OF THE CODE OF THE TOWNSHIP OF GLOUCESTER

CONSENT AGENDA:

- R-21:12-341 RESOLUTION AUTHORIZING PAYMENT OF BILLS
- R-21:12-342 RESOLUTION TO AUTHORIZE THE TAX COLLECTOR TO CHARGE BACK TAXES DUE TO SALE OF EXEMPTED PROPERTY
- R-21:12-343 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES AND SMALL CREDITS ON PROPERTY TAXES IN THE TOWNSHIP OF GLOUCESTER
- R-21:12-344 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER AUTHORIZING THE ADOPTION OF THE 2021 COUNTY OF CAMDEN, STATE OF NEW JERSEY HAZARD MITIGATION PLAN UPDATE
- R-21:12-345 RESOLUTION REJECTING PROPOSALS FOR TAX APPEAL CONSULTANT FOR THE YEAR 2022 FOR PROFESSIONAL SERVICES IN THE TOWNSHIP OF GLOUCESTER
- R-21:12-346 RESOLUTION AUTHORIZING THE READVERTISING OF QUALIFICATIONS/PROPOSALS FOR PROFESSIONAL SERVICES VIA THE GLOUCESTER TOWNSHIP WEBSITE FOR THE POSITION OF TAX APPEAL CONSULTANT FOR THE YEAR 2022
- R-21:12-347 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN, STATE OF NEW JERSEY CONFIRMING COMPENSATION FOR MEMBERS OF THE BOARD OF

FIRE COMMISSIONERS OF FIRE DISTRICT NO.'S 1, 2, 3, 4, 5 AND 6 OF
THE TOWNSHIP OF GLOUCESTER

R-21:12-348 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER, COUNTY OF CAMDEN, STATE OF NEW JERSEY
CONFIRMING THE EXECUTION OF AGREEMENT BETWEEN THE
TOWNSHIP OF GLOUCESTER AND THE UNITED STATES DEPARTMENT
OF THE INTERIOR FISH AND WILDLIFE SERVICE

GT E-GOV ACCESS

PUBLIC PORTION: Public participation, which shall be any item the public chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.

POLLING OF DIRECTORS

POLLING OF COUNCIL

(If needed)

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION OF EXEMPTED
SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION OF THE TOWNSHIP
COUNCIL OF THE TOWNSHIP OF GLOUCESTER PURSUANT TO N.J.S.A. 10:4-6 ET
SEQ. OF THE OPEN PUBLIC MEETINGS ACT

ADJOURN

ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF THE TOWNSHIP OF GLOUCESTER ENTITLED, "ADMINISTRATIVE CODE" OF THE TOWNSHIP OF GLOUCESTER

BE IT ORDAINED, by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey that Chapter 2 of the Code of the Township of Gloucester be and is hereby amended as follows:

SECTION 1. That Chapter 2, Article IX, "Position of Engineering", Section § 2.48, §2.49, and §2.50 be and is hereby amended as follows:

1. ARTICLE IX, POSITION OF ENGINEERING AND PLANNING

§ 2.48 Creation: Municipal Engineer

Within the administration of the Township of Gloucester there shall be the position of Municipal Engineer. The position of Municipal Engineer, previously titled under Article IX [inactive and deleted], is hereby continued. The position of Municipal Engineer shall be appointed by the Mayor with the advice and consent of Township Council, and shall serve for a term of three (3) years from the date of appointment and until the appointment and qualification of a successor, provided that the then current serving Municipal Engineer contractually extends the Professional Services Contract on a monthly basis. In lieu of appointing an individual, a firm of engineers may be appointed, with a designated member who is a licensed civil engineer of the State of New Jersey to serve in the capacity of Municipal Engineer. Compensation shall be set in an annual salary or fixed fee basis or at an hourly rate and based on actual time and expenses agreed on prior to rendering services.

§ 2.48.a Creation: Planner

Within the administration of the Township of Gloucester there shall be the position of Planner. The position of Planner, previously titled under Article XIV is hereby continued. The position of Planner shall be appointed by the Mayor with the advice and consent of Township Council and shall serve for a term of one (1) year from the date of appointment and until the appointment and qualification of a successor.

Compensation shall be fixed, by the salary ordinance. He/She shall be a duly licensed Planner of the State of New Jersey. In lieu of appointing an individual, the Mayor may appoint a firm of Planners, each member of which shall be a licensed Planner of the State of New Jersey.

§ 2.49 Duties and Responsibilities: Municipal Engineer

The duties and responsibilities of the Municipal Engineer shall be as follows:

- a.) Provide engineering services to the various departments, boards and agencies of the Township as directed by the Mayor, or as may be requested by the Township Council or other authorized authority.
- b.) Prepare plans and specifications for public works and improvements undertaken by the Township.
- c.) Provide and maintain maps, plans and specifications, surveys and records with respect to public property, works and facilities owned and operated by the Township government.
- d.) Maintain the tax map on a current basis;
- e.) Attend all Council Meetings;

§ 2.49.a Duties and Responsibilities: Planner

The duties of the Planner shall be as follows:

- a.) Provide planning services to the various departments, boards and agencies of the Township as directed by the Council, Mayor or other authorized authority, as may be appointed or authorized by other statutory board of authority.
- b.) Prepare all plans and specifications for public works and improvements undertaken by the Township.
- c.) Attend Council meetings as may be requested by Council.

§ 2.50 Appointment of Additional Engineering Consultants

From time to time, additional engineering consultants may be appointed by the Mayor with the advice and consent of Council, or by a majority vote of the Township Council, to perform a specific task relating to Township projects. All such Municipal Engineer and engineering consultants shall execute a professional services contract in accordance with the laws of the State of New Jersey, wherein the specific task to be performed shall be defined and the rate of compensation shall be provided.

§ 2.50.a Appointment of Additional Planning Consultants

From time to time, additional planning consultants may be appointed by the Mayor with the advice and consent of Council, for specific tasks relating to Township business. All such additional Planning Consultants shall execute a contract where-in the task to be performed shall be defined and the rate of compensation specified in accordance with the Local Public Contracts Law.

SECTION 2. That Chapter 2, Article XIV “Department of Community Development and Planning”, Section § 2.65 and § 2.66.1 shall be amended as follows:

1. § 2.65 Creation; Appointment; Compensation

There is hereby created a Department of Community Development & Planning. The head of the Department of Community Development and Planning shall be the Director, who shall be appointed by the Mayor with the advice and consent of Council until appointment and qualification of a successor. He/She shall receive compensation as shall be fixed, by salary ordinance. The Director shall be the appointing authority for all technical personnel necessary to carry out the functions of the Department. He/She shall be subject to the direction and supervision of the Mayor, shall be responsible for the proper inspection of all structures within the Township. He/She shall supervise, coordinate and direct the proper disposition of all applications pertaining to Community Development, Planning Board, Zoning Board, and serve as administrative officer of the Planning Board and Zoning Board of Adjustment, and oversee the general planning development of the Township. There may be appointed by the Mayor, with the advice and consent of Council, an Assistant Director to the Director of the Department of Community Development and Planning and whose duties shall be established by the Mayor.

2. That Chapter 2, Article XIV, “Department of Community Development and Planning” Section § 2.66.1 titled “The Duties of the Planner” and § 2.66.2 titled “Appointment of Additional Planning Consultants be and is hereby deleted from Chapter 2, Article XIV from the Code Book of the Township of Gloucester.

SECTION 3 All ordinances and provisions thereof inconsistent with the provisions of this Ordinance shall be and are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection or part, clause or phrase of this Ordinance shall be

declared invalid by judgment of any court of competent jurisdiction, such section, subsection, part, clause or phrase shall be deemed to be severable from the remainder of the ordinance.

SECTION 5. This Ordinance shall take effect immediately after final passage and publication as required by law.

Introduced: December 13, 2021

Adopted:

Mayor
David R. Mayer

ATTEST:

Township Clerk, RMC
Nancy Power

President of Council
Orlando Mercado

O-21-16

ORDINANCE AMENDING CHAPTER 5 OF THE CODE OF THE TOWNSHIP OF GLOUCESTER ENTITLED, "PERSONNEL POLICY AND PROCEDURES" OF THE CODE OF THE TOWNSHIP OF GLOUCESTER

BE IT ORDAINED by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey that Chapter 5 of the Code of the Township of Gloucester be and is hereby amended as follows:

SECTION 1. That Chapter 5 entitled "Personnel Policy and Procedures" be and is hereby amended in its entirety.

SECTION 2. All ordinances and provisions thereof inconsistent with the provisions this Ordinance shall be and are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection or part, clause or phrase of this Ordinance shall be declared invalid by judgment of any court of competent jurisdiction, such section, subsection, part, clause or phrase shall be deemed to be severable from the remainder of the ordinance.

SECTION 4. This Ordinance shall take effect immediately after final passage and publication as required by law.

Introduced: December 13, 2021

Adopted:

David R. Mayer
Mayor

ATTEST:

Township Clerk
Nancy Power, RMC

President of Council
Orlando Mercado

RESOLUTION AUTHORIZING PAYMENT OF BILLS

BE IT RESOLVED BY THE Township Council of the Township of Gloucester, in the County of Camden, that the following bills are approved by the Township Council in accordance with the provisions of Ordinance 0-82-16 and certified by the Chief Financial Officer that the claims are proper obligation of the township, that adequate funds are available to honor these claims in the account indicated and the claim should be paid:

| | |
|---|---------------|
| <u>CURRENT ACCOUNT</u> | |
| Per attached computer readout of the claims presented in the amount of | \$ 500,902.40 |
| <u>CAPITAL ACCOUNT</u> | |
| Per attached computer read out of the claims presented in the amount of | \$ 127,063.85 |
| <u>ANIMAL TRUST</u> | |
| Per attached computer read out of the claims presented in the amount of | \$ 1,102.80 |
| <u>TRUST</u> | |
| Per attached computer readout of the claims presented in the amount of | \$ 92,644.50 |
| <u>OPEN SPACE TRUST</u> | |
| Per attached computer readout of the claims presented in the amount of | \$ 1,207.71 |
| <u>DEVELOPERS ESCROW</u> | |
| Per attached computer readout of the claims presented in the amount of | \$ 38,672.75 |
| <u>MANUAL CHECKS</u> | |
| Per attached computer readout of the claims presented in the amount of | \$ 198,542.84 |

Adopted: December 29, 2021

ATTEST:

President of Council
Orlando Mercado

Township Clerk,
Nancy Power, RMC

**RESOLUTION TO AUTHORIZE TAX COLLECTOR TO CHARGE-BACK TAXES
DUE TO SALE OF EXEMPTED PROPERTY**

WHEREAS, the following property was previously exempted by the Township of Gloucester, and

WHEREAS, the previous resident had made proper application for Total and Permanent Service-Connected Disability tax exempt status on their property designated with the block and lots listed below and,

WHEREAS, the exempted property was sold same year as application by the Total and Permanently Disabled Veteran to a non-exempt party.

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester that the Tax Collector is authorized to recollect taxes for 2021 and 2022.

| Block Lot | Address | Comment | Amount to be Collected |
|------------------|-------------------|----------------------------|--------------------------------------|
| 12101 32 | 20 Edinburgh Road | Sold same year as exempted | 2021- \$1,869.58 2022- \$3,736.36 |

Adopted : December 29, 2021

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

R-21:12-343

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL
BALANCES AND SMALL CREDITS ON PROPERTY TAXES IN THE
TOWNSHIP OF GLOUCESTER**

WHEREAS, the Tax Collector of Gloucester Township has certified to the Mayor and Township Council that certain persons have small credits or small balances on real estate taxes by an amount less than \$10.00, and;

WHEREAS, the Tax Collector of the Township of Gloucester has certified to the Mayor and Township Council that such small balances may be cancelled by resolution, and;

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council of the Township of Gloucester, County of Camden, State of New Jersey that the Tax Collector of the municipality is hereby authorized to cancel small credits and small balances on real estate taxes as set forth in Exhibit "A" annexed hereto, and that the files of said Tax Collector be adjusted to reflect the cancellation.

Adopted: December 29, 2021

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

R-21:12-344

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER AUTHORIZING THE ADOPTION OF THE 2021
COUNTY OF CAMDEN, STATE OF NEW JERSEY
HAZARD MITIGATION PLAN UPDATE**

WHEREAS, all jurisdictions within Camden County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Camden County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Camden County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Gloucester authorize the following:

- 1) Adopts in its entirety, the 2021 Camden County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

Adopted: December 29, 2021

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

R-21:12-345

RESOLUTION REJECTING PROPOSALS FOR TAX APPEAL CONSULTANT FOR THE YEAR 2022 FOR PROFESSIONAL SERVICES IN THE TOWNSHIP OF GLOUCESTER

WHEREAS, the Township Council of the Township of Gloucester has authorized and received proposals for Tax Appeal Consultant for Professional Services for the year 2022, and

WHEARAS, the Township Council of the Township of Gloucester

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, that the proposals be and are hereby rejected.

Adopted: December 29, 2021

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

**RESOLUTION AUTHORIZING THE READVERTISING OF
QUALIFICATIONS/PROPOSALS FOR PROFESSIONAL SERVICES VIA THE
GLOUCESTER TOWNSHIP WEBSITE FOR THE POSITION OF TAX APPEAL
CONSULTANT FOR THE YEAR 2022**

WHEREAS, the laws of the State of New Jersey pursuant to Public Contracts and Pay-to-Play legislation authorizes request for qualifications for various professional services; and

NOW, THEREFORE, BE IT RESOLVED, that the Soliciting of RFQ'S via the Gloucester Township Website for the readvertising of the professional services for the position of Tax Appeal Consultant is hereby authorized, in accordance with the respective specifications provided through the office of the Business Administrator for the following position(s):

Tax Appeal Consultant

Adopted: December 29, 2021

President of Council
Orlando Mercado

ATTEST:

Township Clerk
Nancy Power, RMC

R-21:12-347

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER, COUNTY OF CAMDEN, STATE OF NEW JERSEY
CONFIRMING COMPENSATION FOR MEMBERS OF THE BOARD OF FIRE
COMMISSIONERS OF FIRE DISTRICT NO.'S 1, 2, 3, 4, 5 AND 6 OF THE
TOWNSHIP OF GLOUCESTER**

WHEREAS, N.J.S.A. 40A:14-88, provides that each member of the Board of Fire Commissioners of a Fire District shall receive as compensation such amounts as the Board shall fix, subject to review by the Governing Body wherein the Fire District is located; and

WHEREAS, The Board of Fire Commissioners for the six Fire Districts located in the Township of Gloucester did establish by Resolution of their Board of Fire Commissioners an annual compensation for their Fire District Commissioners; and

WHEREAS, A copy of each of the six Fire District approving Resolutions were submitted to the Township of Gloucester for review and approval by the Township Council.

NOW, THEREFORE, be it Resolved by the Township Council of the Township of Gloucester that the attached list of Board of Fire Commissioner compensation for each of the six Fire Districts be and is hereby approved.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the the respective Fire District.

Adopted: December 29, 2021

President of Council
Orlando Mercado

Township Clerk
Nancy Power, RMC

I Nancy Power, Clerk of the Township of the Township of Gloucester do hereby certify that the above resolution was approved at a regular meeting of the Township Council held on December 29th, 2021

Nancy Power, RMC
Clerk, Township of Gloucester

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER, COUNTY OF CAMDEN, STATE OF NEW JERSEY CONFIRMING
THE EXECUTION OF AGREEMENT BETWEEN THE TOWNSHIP OF
GLOUCESTER AND THE UNITED STATES DEPARTMENT OF THE INTERIOR
FISH AND WILDLIFE SERVICE**

WHEREAS, the Township Council of the Township of Gloucester has determined that it is in the best interest of the Township of Gloucester to enter into an agreement with the United States Department of the Interior Fish and Wildlife Service in an effort to protect certain properties located at the Little Mill Green Acres property in Erial in the Township of Gloucester; and

WHEREAS, the signing of this agreement shall serve in an effort to complete the habitat improvement project and will continue for a period of ten (10) years; and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Gloucester hereby authorizes execution of agreement with the United States Department of the Interior Fish and Wildlife Service.

Adopted: December 29, 2021

President of Council
Orlando Mercedo

Township Clerk
Nancy Power, RMC