

**GLOUCESTER TOWNSHIP COUNCIL MEETING
JANUARY 2, 2019
MUNICIPAL BUILDING, CHEWS LANDING, NEW JERSEY**

Mrs. Power called the meeting to order.

Pledge Allegiance to the Flag

Invocation: Reverend Dr. William B. Wilson of the Chews United Methodist Church

Statement: Mrs. Power read the statement setting forth the time, date and place of this meeting, that it was properly advertised, posted and filed in the Office of the Township Clerk, pursuant to the Open Public Meetings Act.

Roll Call:	Mr. Hutchison	Mrs. Power, Twp. Clerk, RMC
	Mr. Mercado	Mr. Carlamere, Solicitor
	Mr. Mignone	Mr. Cardis, Administrator
	Mr. Owens	
	Mrs. Stubbs	
	Mrs. Trotto	
	Mrs. Winters	

NOMINATION OF PRESIDENT OF COUNCIL

The Township Clerk called for the nominations of Council President.

Mr. Hutchison made a motion to nominate Mr. Mercado as Council President, seconded by Mrs. Stubbs. Mr. Hutchison made a motion to close the nominations for Council President, seconded by Mrs. Stubbs. Roll call vote: All in favor. Motion carried. 6-0.

Roll call vote on Mr. Mercado as Council President: All in favor. Motion carried. 6-0.

Mr. Mercado was sworn in by Freeholder Susan Shin Angulo.

NOMINATION OF VICE PRESIDENT OF COUNCIL

Council President Mercado called for the nominations of Council Vice President.

Mrs. Winters made a motion to nominate Mrs. Trotto as Council Vice President, seconded by Mr. Mignone. Mr. Owens made a motion to close the nominations for Council Vice President, seconded by Mr. Hutchison. Roll call vote: All in favor. Motion carried. 6-0.

Roll call vote on Mrs. Trotto as Council Vice President: All in favor. Motion carried. 6-0.

Mrs. Trotto was sworn in by Freeholder Susan Shin Angulo.

At this time, Council President Mercado introduced Freeholder Susan Shin Angulo who said a few words to those in attendance.

The Township Clerk read the Mayor's Appointments:

Housing Authority

Stanley Washington – 5 year term

Planning Board

Jason Hojnowski – Class I 1 year term

Frank Dintino - Class IV 4 year term

Andrea McPherson – filling unexpired term of Brian Regan which expires on 12-31-19

Municipal Court Chief Prosecutor and Municipal Prosecutor

Daniel H. Long and Christopher F. Long of Wade, Long, Wood & Long, LLC

Municipal General Labor Counsel

Archer & Greiner

Municipal Bond Counsel

Parker McCay

Special Counsel – Special Litigation

Archer & Greiner

Financial Advisor

Acacia Financial Group, Inc.

Engineer of Sidewalks

Land Dimensions

Engineer of Streets

Remington & Vernick
Engineer of Recreation
Pettit Associates, LLC
Engineer of Storm Drainage
Consulting Engineer Services
Computer/Computer Network Consultant
All Covered
Energy Consultant
Blue Sky Power
Redevelopment Planner/Architect
T & M Associates
Media Consultant
Blue Wire Media
Economic Development Consultant
Triad Associates
Redevelopment Engineer
Pettit Associates, LLC
Land Use Attorney
Gibbons P.C.
Architect
J.F. McKernan JR.
Clinical Social Worker
Michele Selfridge
Grants/CDBG Consultant
Triad Associates
Zoning Board Attorney
Anthony P. Costa
Zoning Board Engineer
Churchill Consulting
Municipal Auditor
Bowman and Company
Municipal Defender
Glen Leary Esq.
Planning Board Attorney
Florio, Perucci, Steinhardt & Capelli
Planning Board Engineer
Bach Associates
Planning Board Conflict Engineer
Remington & Vernick
Planning Board Traffic Engineer
Bach Associates
Substance Abuse Advocate
Genesis
Special Projects Engineer
CME Associates
Tax Appeal Consultant
Professional Property Appraisals, Inc.
Environmental Engineer
CME Associates
Landscape Architect
CME Associates
Special Tax Appeal Consultant
Blau & Blau
Township Engineer – 3 year term
Remington & Vernick

The Clerk read the following Appointments of Special Law Enforcement Officers and Crossing Guards for 2019:

Special Law Enforcement Officers

Class I

Matthew Adomanis	Hannah Akrigg	Ryan Andrick	Michael Breyer	Robert Brogan
Eugene Cadwallader	Tyler Colan	Salvatore Costa	Colby Creek	Mark Dailey
Nicholas Dayton	Nicholas DiEttore	Joseph DiPalma	Lauren Flinn	William Gonzalez
Brian Hawn	David Honey	Thomas Horner	Kyle Hubert	Jacob Hunt
Shane Iannelli	Matthew Jefferson	Ryan Kosak	Corin Lewis	Devin McDonald
David Meloni	Tyler Nicolella	Kevin Ritz	Gabriella Russo	James Ryan

John Stanley
David Tocarchick

Kiersten Stone
Anthony Treger

Andrew Storey

Mario Tassi

Sean Thomas

Class II

Dominic Coppola

James Dougherty

Chris Jones

James Mondelli

Edward Bryant

Crossing Guards

Joseph Andricola Sr.
Regina Rillera

Gertrude Bragg

Joan Shupp

Suzanne Van Gronigan

RESOLUTIONS:

R-19:01-001

RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF GLOUCESTER

BE IT RESOLVED by the Township Council of the Township of Gloucester in the County of Camden, that the business of the Township Council be transacted at regular and special meetings in accordance with the following procedure:

1. Call the meeting to order and Pledge to the Flag
2. Invocation
3. Open Public Meetings Statement
4. Roll call of the Township Council in the following order and all Department Heads:
Mr. Hutchison
Mr. Mignone
Mr. Owens
Mrs. Stubbs
Mrs. Winters
Mrs. Trotto
Mr. Mercado
5. Public Participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
6. Approve minutes of previous meeting.
7. Communications.
8. Reports.
9. Bids.
10. Old Business - Ordinances - Second Reading and Public Hearing
11. New Business - Ordinances - First Reading
12. Resolutions.
13. Motions.
14. Public Participation, which shall be any item the public, chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
15. Reports of Department Heads.
16. Polling of Council.
17. Closed Session (if required)
18. Adjournment.

BE IT FURTHER RESOLVED that the Township Council of the Township of Gloucester reserves the right to change the order of business when necessary to accommodate and for special circumstances.

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-002

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF
ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK
SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL**

WHEREAS, The Township Council of the Township of Gloucester desires to establish standard rules of order and regulations for public participation at Township Council meetings for the purpose of promoting efficiency and a fair opportunity for public comment on issues and concerns when meetings are open to the public, and to assure that the business of the Township can be conducted within a reasonable time, and

WHEREAS, in order to assure that appropriate decorum is maintained during meetings when a member of the public comments to Township Council, it is necessary to establish reasonable guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester as follows:

1. The Township Council shall continue the policy of two (2) public portions at regular meetings of the Township Council.
 - A. The first public portion will be limited to agenda items (Resolutions) (Total of 15 minutes)
 - B. The second public portion will be open for any item of public concern. (Total of 30 minutes)
 - C. The Township Council hereby sets a reasonable time limitation for each speaker, when a portion of the meeting is open for public participation. The first public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The second public portion shall be limited to five (5) minutes per speaker, with a limit of two (2) speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow other members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted.
2. The Township Council hereby sets a reasonable time limitation for each speaker when a portion of any work session or special meeting is open for public participation. The public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted. The public portion shall be open for a total of 15 minutes.
3. Foul, vulgar or coarse language shall not be tolerated.
4. At the sole discretion of Township Council, with the consent of the majority of members of Council present, on issues being presented, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues, or at the discretion of any member of Township Council with the consent of the majority of Township Council present, the speaking time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
5. A total of thirty (30) minutes shall be permitted at any public portion of the meeting. However, at the discretion of Township Council, with the consent of the majority of members of Township Council present, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
6. Large groups on single issues are urged to select a spokesperson to present their concerns.
7. Any desired question to specific members of the Township Council shall be directed to Council President for recognition of specific members of Township Council. The intent is to avoid a "back and forth" exchange. Members of Township Council may or may not respond to any public presentment after there has been a completion of the public speakers presentment. Council President or Members of Council may refer specific questions to professionals or Department Heads as appropriate.

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor.
Motion carried. 7-0.

R-19:01-003

RESOLUTION OF CONSENT

WHEREAS, the Mayor-Council Plan B form of government under the provisions of the optional Charter Law States, "The executive power of the Municipality shall be exercised by the Mayor", and

WHEREAS, the Mayor has, after consultation with members of Council, appointed the following persons to the positions named, and the terms as set forth beside their name:

Administrative Appointments

Remington & Vernick	Township Engineer	3 years
N. Ryan Trabosh	Judge – Municipal Court	3 years
Daniel Long, Christopher Long of Wade Long & Wood	Chief Prosecutor/ Municipal Prosecutor	1 year
Archer & Greiner	General Labor Counsel	1 year
Parker McCay	Bond Counsel	1 year
Archer & Greiner	Spl. Counsel – Special Litigation	1 year

Additional Appointments

Acacia Financial	Financial Advisory Services	1 year
Land Dimensions	Spl. Engineer – Sidewalks	1 year
Remington & Vernick	Spl. Engineer – Streets	1 year
Pettit Associates, Inc.	Spl. Engineer – Recreation	1 year
CES Engineers	Spl. Engineer – Storm Drainage	1 year
All Covered	Computer Networking Consultant	1 year
Blue Sky Power	Energy Consultant	1 year
T & M Associates	Redevelopment Planner/Architect	1 year
Pettit Associates	Redevelopment Engineer	1 year
Blue Wire Media	Media Consultant	1 year
J. F. McKernan Jr.	Municipal Architect	1 year
Gibbons P.C.	Land Use Attorney	1 year
Triad Associates	Economic Development Consultant	1 year
Michele Selfridge	Clinical Social Worker	1 year
Triad Associates	Grants/ CDBG Consultant	1 year
Genesis	Substance Abuse Advocate	1 year
Professional Prop. Appraisers, Inc	Tax Appeal Consultant	1 year
CME Associates	Environmental Engineer	1 year
CME Associates	Landscape Architect	1 year
CME Associates	Special Projects Engineer	1 year
Blau & Blau	Special Tax Appeal Consultant	1 year

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, that the consent of the Council be and is hereby given to the above appointments of the Mayor of the Township of Gloucester.

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Stubbs. Mr. Owens stated he must abstain from Archer & Greiner, General Labor Counsel, and Archer & Greiner Spl. Counsel – Special Litigation. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-004

RESOLUTION APPOINTING THE TOWNSHIP AUDITOR

WHEREAS, N.J.S.A. 40A:5-4 requires that every municipality shall have an annual audit of its books, accounts and financial transactions by a Registered Municipal Accountant of New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, New Jersey, that Robert Nehila of Bowman & Company be and is hereby appointed Registered Municipal Accountant of the Township of Gloucester for the year January 1, 2019 to December 31, 2019 to perform the Professional Services ordinarily provided by a Registered Municipal Accountant of the State of New Jersey and to receive such compensation as may be reasonable for such services. Said is authorized by law to practice a recognized profession in the State of New Jersey which practice is regulated by the laws of this State; to wit; the profession of Registered Municipal Accountant. These professional services are necessary and are required by this municipality.

BE IT FURTHER RESOLVED that notice of this resolution shall be published in a newspaper of general circulation as required by law within ten (10) days of passage.

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-005

**RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP
PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Agency Compliance Officer (P.A.C.O.)

Nancy Power

January 2, 2019 - December 31, 2019

Adopted: January 2, 2019

ATTEST:

President of Council
Orlando Mercado

Township Clerk, RMC
Nancy J. Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-006

RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP PLANNING BOARD

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Planning Board

Daniel Hutchison	Class III	1 year	January 2, 2019 to December 31, 2019
Jason Hojnowski	Class I	1 year	January 2, 2019 to December 31, 2019
Frank Dintino	Class IV	4 years	January 2, 2019 to December 31, 2022
Andrea McPherson	Class IV	(Filling unexpired term until of Brian Reagan to December 31, 2019)	

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mrs. Winters made a motion to adopt, seconded by Mr. Mignone. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-007

RESOLUTION APPOINTING MEMBERS TO THE HISTORICAL AND SCENIC PRESERVATION COMMITTEE

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Historical and Scenic Preservation Committee

Sharon Mickle	5 years	January 2, 2019 to December 31, 2023
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Adopted: January 2, 2019

ATTEST:

President Council
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-008

RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP

MULTIPLE DWELLING COMMISSION

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Multiple Dwelling Committee

Thomas Cardis	1 year	January 2, 2019 to December 31, 2019
David Mayer	1 year	January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

ATTEST: _____
 Council President
 Orlando Mercado

 Township Clerk, RMC
 Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mr. Owens. Roll call vote: All in favor. Motion carried. 7-0.

R-18:01-009

RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Housing Authority

Stan Washington	5 years	January 2, 2019 to December 31, 2023
Cynthia Carlamere	5 years	January 2, 2019 to December 31, 2023
Scott Marks (Filling unexpired term of Steve Orner)		to December 31, 2019

Adopted: January 2, 2019

ATTEST: _____
 Council President
 Orlando Mercado

 Township Clerk, RMC
 Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Stubbs. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-010

RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Blackwood Lake Advisory Committee

Pasquale Ciarrocchi	2 years	January 2, 2019 to December 31, 2020
Tonya Hoelke	2 years	January 2, 2019 to December 31, 2020

Walter Ellis	2 years	January 2, 2019 to December 31, 2020
Stephanie Roberts	2 years	January 2, 2019 to December 31, 2020
Douglas Maholland	2 years	January 2, 2019 to December 31, 2020

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mr. Owens. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-011

RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Zoning Board of Adjustment

Andrew Rosati	4 years	January 2, 2019 to December 31, 2022
Jay McMullin	4 years	January 2, 2019 to December 31, 2022
Richard Rosetti	2 years	January 2, 2019 to December 31, 2020
Ken Treger	2 years	January 2, 2019 to December 31, 2020

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mr. Owens. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-012

RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Defender

Glen Leary	1 year	January 2, 2019 to December 31, 2019
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Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mr. Owens. Roll call vote: All in favor.
Motion carried. 7-0.

R-19:01-018

RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER TOWNSHIP VETERANS COMMITTEES

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to all Gloucester Township Veterans Committees

Tracey Trotto 1 Year January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Winters. Roll call vote: All in favor.
Motion carried. 7-0.

R-19:01-019

RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP ADVISORY COMMITTEE FOR RECREATION AND PARKS

BE IT RESOLVED by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Advisory Committee for Recreation and Parks

Michael Mignone 1 Year January 2, 2019 to December 31, 2019

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor.
Motion carried. 7-0.

R-19:01-020

RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2019 AND AUTHORIZING AND FIXING THE CHARGES FOR NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT

BE IT RESOLVED by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey as follows:

1. That the schedule of Regular and Executive Session meetings of the Township Council of the Township of Gloucester as set forth in the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for 2019" (a copy of which is attached hereto and made a part hereof) be and hereby is established and adopted for 2019; and that the Regular and Executive Session Meetings of the Township Council shall be held in accordance therewith and at the times, places and dates therein established.

2. That during the year 2019, the Township Council of the Township of Gloucester, from time to time, may hold Special Meetings or Emergency Meetings, as the occasion may arise, and that adequate notice thereof shall be provided by the Township Clerk as required by law.

3. That all advance written notices of meetings of the Township Council required by law shall be prominently posted by the Township Clerk on the bulletin board located in the Municipal Building for such or similar announcements.

4. That all advance written notices of meetings of the Township Council required by law shall be mailed, telephoned, telegraphed or hand delivered to the official newspapers, free of any charge therefore.

5. That all advance written notices of any Regular, Executive Session, Special, Emergency or rescheduled meeting of the Township Council requested by any person shall be mailed to such person within the time prescribed by law upon prepayment by such person of a fee of \$10.00 to cover the costs of providing such notice. News media shall be exempt from such fee.

Any person desiring that copies of said notices be mailed to him or her shall make a request in writing therefore to the Township Clerk designating the post office address to which such notice shall be mailed and shall be required to advise the Clerk in writing of any subsequent change of mailing address during the year. The prepayment of the aforesaid fee shall entitle said person to the aforesaid notices for the year; and thereafter a new request must be made each in the succeeding year.

6. That the Township Clerk shall file a copy of the Annual Schedule of Regular and Executive Session Meetings of the Township Council as well as copies of all other notices of meetings required by law and to post the same on the bulletin board reserved for such notices; and a copy of the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for the remainder of the year 2019" shall be posted on the bulletin board within seven (7) days from the date hereof and further maintained posted with any revisions thereof throughout the year.

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mr. Owens. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-021

**RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR
THE TOWNSHIP OF GLOUCESTER**

WHEREAS, it is necessary that legal depositories of the funds of Gloucester Township be designated for the year 2019;

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Gloucester, County of Camden, that the following banking institutions be and are hereby designated as legal depositories of funds of the Township of Gloucester, County of Camden, for the year 2019.

TD Bank
1235 Blackwood-Clementon Road
Clementon, N.J. 08021

PNC Bank of NJ
1485 Blackwood-Clementon Road
Clementon, N.J. 08021

Bank of America
1345 Chews Landing Road
Laurel Springs, N.J. 08021

Wells Fargo
1411 Blackwood Clementon Rd.
Clementon, NJ 08021

Citizens Bank
1101 White Horse Pike
Voorhees, New Jersey 08043

Ocean First Bank
1320 N. Black Horse Pike
Glendora, NJ 08029

The South Jersey Credit Union
1615 Hurffville Rd.
Deptford, NJ 08096

Santander Bank
100 Berlin Rd.
Clementon, NJ 08021

Columbia Bank
505 Berlin-Cross Keys Road
Sicklerville, N.J. 08081

Beneficial Savings Bank
483 Berlin-Cross Keys Road
Sicklerville, N.J. 08081

Republic Bank
1400 Blackwood Clementon Rd.
Clementon, NJ 08021

Bryn Mawr Trust
1651 Blackwood Clementon Road
Blackwood, NJ 08012

New Jersey Cash Management Fund

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-022

**RESOLUTION DESIGNATING SIGNATORIES TO GENERAL
ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER**

BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, that disbursements from the General Account of the various banking institutions maintained by the Township of Gloucester shall be made by checks signed by any three (3) of the following persons:

Mayor	Or, in absence Business Admin. Or President of Council or Twp. Clerk
Treasurer	Or, in absence Township Clerk
Business Admin.	Or, in absence Township Clerk

BE IT FURTHER RESOLVED, that the payroll checks shall be signed by facsimile by either of the following:

Treasurer	Or, in absence Business Administrator
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BE IT FURTHER RESOLVED, that the Tax, Title, Lien Redemption, and Premium Account checks shall be signed by facsimile by either of the following:

Mayor	Or, in absence Business Admin. Or President of Council or Twp. Clerk
Treasurer	Or, in absence Township Clerk
Business Admin.	Or, in absence Township Clerk
Tax Collector	Or, in absence Asst. Tax Collector

BE IT FURTHER RESOLVED, that all previous resolutions as to signatories with respect to the accounts referred to herein be and are hereby rescinded.

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Stubbs. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-023

**RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS
TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED
UNDER THE OPEN PUBLIC MEETINGS ACT**

WHEREAS, Section 3d of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public with the jurisdictional boundaries of the body of such meeting;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester, in the County of Camden, State of New Jersey, that the following are hereby designated as official newspapers and for the aforesaid purposes;

**The Courier Post
The Philadelphia Inquirer**

It is the opinion of this body that the Courier Post and the Inquirer have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

R-19:01-024

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Gloucester, County of Gloucester, State of New Jersey, that the following requirements be a part of the **2019 Cash Management Plan**, and be adhered to:

I. Cash Management and Investment Objectives

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

- A. The following banks are hereby designated as legal depositories for all municipal funds:
 - 1. Citizens Bank
 - 2. Columbia Savings Bank
 - 3. Bank of America
 - 4. Beneficial Bank
 - 5. New Jersey State Cash Management Fund
 - 6. PNC Bank
 - 7. Ocean First Bank
 - 8. TD National Bank
 - 9. Wells Fargo
 - 10. South Jersey Federal Credit Union
 - 11. Santander Bank
 - 12. Republic Bank
 - 13. Bryn Mawr Trust

- B. Each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

III. Cash Management

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Gloucester, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer/Treasurer;
- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

V. Authority for Investment Management

- A. The Chief Financial Officer / Treasurer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

VI. Safekeeping

- A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

VII. Procedures for Disbursement of Funds

- A. Payments shall be prepared by the Chief Financial Officer / Treasurer and submitted to Mayor and Township Council for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer prior to approval of the Township Council, except for:
 - 1. Debt Service payments;
 - 2. Investments;
 - 3. Payroll turnovers to agency accounts;
- C. Tax payments to Camden County, the Gloucester Township Board of Education, and the Black Horse Pike Regional Board of Education shall be made in accordance with schedules provided by each taxing district;
- D. Checks approved for payment shall be signed by any of the following three; 1) the Mayor, 2) the Treasurer, 3) the Business Administrator, 4) the Clerk and 5) President of Council. All three signatures must be an original signature;
- E. Checks paid from the following accounts must contain three signatures:
 - 1. Current Fund Account;
 - 2. General Capital Fund Account;
 - 3. Developers Escrow Account;
 - 4. Animal Control Account;
 - 5. Trust Other Account;
 - 6. Affordable Housing Account;
 - 7. Encroachment Account;

8. Recreation Account;
 9. Workers' Compensation
 10. Disability Account;
 11. Grant Rehab Mortgage Account;
 12. Special Developers Recreation Account;
 13. Unemployment Account;
 14. Multiple Dwelling Account;
 15. Municipal Open Space;
 16. Flexible Spending Account
 17. Police Forfeiture Account;
 18. Sloan Legacy Account
- F. Checks paid from the following account only requires one signature: Shall be signed by the Business Administrator or Chief Financial Officer/Treasurer
1. Payroll Account
- G. Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer / Treasurer.
- H. Checks paid from the following account require three signature: Shall be signed by the Business Administrator, Mayor, Township Clerk, Tax Collector, Chief Financial Officer/Treasurer, or Assistant Tax Collector
1. Tax, Title, Lien, Redemption and Premium Accounts

VIII. Reporting

- A. The Chief Financial Officer / Treasurer shall report to Mayor and Township Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;
- A. The Chief Financial Officer / Treasurer shall also report to Mayor and Township Council the available cash in each fund and/or bank account.
 - B. Audit
 - C. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted: January 2, 2019

ATTEST:

Council President
Orlando Mercado

Township Clerk, RMC
Nancy Power

Mr. Hutchison made a motion to adopt, seconded by Mr. Owens. Roll call vote: All in favor. Motion carried. 7-0.

PUBLIC PORTION:

Mr. Mercado opened the public portion.

Ray Polidoro of Erial asked why an existing board member would not be filling out their expired term. Mr. Mercado stated that the existing member has been elected to the Gloucester Township Board of Education. Mr. Mercado asked if the township already has a member of the Black Horse Pike School District on the Planning Board. Mr. Mercado stated no, wrong board. Mr. Polidoro stated that Council keeps appointing the same vendors who have made donations to political action committees. Mr. Polidoro preceded to list the vendors and their donations. Mr. Polidoro asked if these vendors are paid hourly or by a flat fee. Mr. Cardis stated that these vendors are brought on through RFQ and RFP's, that are reviewed by himself, Mr. Carlamere, and Mrs. Ehret the CFO. Mr. Cardis stated that recommendations are made based upon rates and experience. Mr. Polidoro feels that these vendors should reduce their fees to aid tax payers. Sam Sweet of Erial asked if there was a resolution to the ambulance issue. Mr. Mercado stated that there has been a resolution and the township has decided to sever ties with GTEMS and AMR is now temporarily providing ambulance service to the township. Mr. Sweet asked how many ambulances will cover the township under AMR. Mr. Cardis stated that the it will be the same requirements under the original specifications outlined in the RFQ, 3 ambulances Monday to Friday from 9 am to 9 pm and 2 ambulances all of the other times. Mr. Sweet asked if there is a cost to the contract. Mr. Cardis stated that there is no cost. Mr. Sweet asked Mr. Carlamere if

there was clarification for non-fair and open contracts. Mr. Carlamere stated that it was a misinterpretation of the resolution. Mr. Carlamere stated that the term non-fair and open contracts is a state term. Mr. Carlamere stated that if it's a no bid contract and the vendor made contributions to a township political organization then that vendor can only be awarded a contract pursuant to a bid. Mr. Sweet stated that the Sicklerville Sun reported that Mayor Mayer signed every letter he received from everyone interested in applying for the two available marijuana licenses coming to South Jersey as long as the facility is located on the NIKE base and leased from the Township. Mr. Sweet thought homes were going on the NIKE base. Mr. Mercado stated, assuming its approved, that the NIKE base is 52 acres, split between two parcels one on Williamstown Road and one on Berlin Cross Keys Road. Mr. Cardis stated that the article is referring to letters of support, so that the individuals interested in that area, could apply to the state for one of those licenses. Mr. Sweet asked how many letters did the township receive. Mr. Cardis stated approximately 5 letters and each had to put up \$50,000 in a bond or letter of credit to show seriousness and they will be refunded in the near future. There being no further comment, the public portion was closed.

BENEDICTION:

Reverend Dr. William B. Wilson of Chews United Methodist Church gave the benediction.

Mrs. Trotto made a motion to adjourn, seconded by Mr. Owens. Roll call vote: All in favor. Motion carried. 7-0.

Respectfully submitted,

Nancy Power
Township Clerk, RMC

Council President
Orlando Mercado